



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NETAJI SUBHAS COLLEGE
Name of the head of the Institution		Dr. V.K.Mishra
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0771-9171548436
Mobile no.		9926162830
Registered Email		nspe@rediffmail.com
Alternate Email		coolmishra14@gmail.com
Address		Village-Belbhata, Tahsil- Abhanpur, Dist.-Raipur Chhattisgarh pincode-493661
City/Town		Abhanpur Raipur
State/UT		Chhattisgarh
Pincode		493661

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>private</b>
Name of the IQAC co-ordinator/Director	<b>Dr.Yogesh Agrawal</b>
Phone no/Alternate Phone no.	<b>07712120407</b>
Mobile no.	<b>8109379042</b>
Registered Email	<b>nspe@rediffmail.com</b>
Alternate Email	<b>yogi247.abh@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://nspecollege.in/ncer.jpg">http://nspecollege.in/ncer.jpg</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.nspecollege.in/acal2017-18.pdf">http://www.nspecollege.in/acal2017-18.pdf</a>

### **5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>2.55</b>	<b>2018</b>	<b>30-Nov-2018</b>	<b>29-Nov-2023</b>

<b>6. Date of Establishment of IQAC</b>	<b>02-Mar-2013</b>
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### **7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>IQAC Meeting</b>	<b>12-Mar-2018</b> <b>1</b>	<b>11</b>

IQAC Meeting	23-Jun-2018 1	12
Personality Assessment	18-Apr-2018 1	145
Capacity Building on NACC Workshop	13-Mar-2018 1	272
2D & 3D Art Workshop	26-Dec-2017 2	90
Motivation Speech by Dr. O.P. Vyas	14-Dec-2017 1	321
Green Computing & Advance Computing (Guest Lecture)	01-Dec-2017 1	170
IQAC Meeting	03-Oct-2017 1	12
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Development Programmes for Staff, Faculty and students 2. Fulfilling social responsibilities 3. Minimizing environmental degradation 4. Digitization 5. Participation from stakeholders

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Participation from stakeholders	1.Alumni Meetings to discuss and enhance wholesome education and development. 2.Principle interaction with students and other stakeholder. 3.Various stakeholder visit college regularly and given suggestion also had taken some action.
Minimizing environmental degradation	1.Decrease use paper and plastic. 2.Deliberate policy to limit construction on campus. 3.Optimization of existing infrastructure. 4.Tree plantation and green audit. 5.Computer parts recycling. 6.Case study included in environmental science subject. 7. Water harvesting. 8.Solar power energy use.
Digitization	1.Online Attendance System. 2.Online Fee Payment. 3. Online Question Paper Bank 5 Year. 4.Online Tutorial & Lecture available in you tube.
Fulfilling social responsibilities	1.Summer Camp Organize for ruler area 6 to 10th standard students .(various filed like-computer, art-craft, yoga) 2. Book and Clothes donation camps. 3.Extra Classes for the under privileged. 4.Remedial classes for weaker students in language. 5.Swachhata Awareness and Jan-jagrookta Rally in Villages.
Development programmes	1. Workshop conducted for Teaching staff and NonTeaching staff on digitization.2.Workshop for library staff on automation.3.Counselling session for students are available.4. Participation in workshops, conferences, seminars and poster presentation by Faculty and Technical staff.5.Orientation programmes for faculty on digitization

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited**

No

body(s) visited IQAC or interacted with it to assess the functioning ?	
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	07-Dec-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	In our college MIS play a vital role in various operations related to college. Operations are given in module form in below. <ul style="list-style-type: none"> <li>• Student admission and support</li> <li>• Administration</li> <li>• Examination</li> <li>• Library automation system</li> <li>• Computerization of the office</li> <li>• An official college website</li> </ul> Easily collect hard copies of reports related to administration, library, admission, etc all the key information must be updated on the website regularly by the colleges. It store students personal data and exam records, it can also keep a track of their day to day progress which can eventually be used to analyses and track their improvements over time.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College Promotes interdisciplinary approach by offering interdisciplinary projects. Students are undertaking field projects apart from attending skill development modules, implant training etc. The subject related programs and value added programs are conducted every semester to fill up the curricular gaps to improve the employability of the students. External quality audits are conducted by university expert committee. An Academic Calendar is prepared at the beginning of the academic year by the Institution for students and staff reference about the working days and assessment schedule. In addition to that, co-curricular calendar has been prepared every semester which includes planned department level programmes and common programmes to execute it. The Subject faculty member concerned maintains the course file and log book which contains student's attendance, assessment marks and portion coverage details. Enrichment of the curriculums ensures by adopting traditional and innovative teaching practices and offer opportunities to the students to express their views and improve their skills. Various students cantered curricular and co-curricular activities are executed by college such group discussion, experiential

learning, sports and cultural events, seminars, workshop, conference, and other aids to promote general communication skills among students. Role of teacher in curriculum development- 1. Developing Academic Calendar 2. Organize remedial tutorial classes every week. 3. Implementation of curriculum. 4. Semester wise preparation of teaching plan. 5. The Principal and Head of the Department monitor the progress of the syllabus. 6. Monthly Performance Report (MPR) Submit by HOD in prescribe format per month. 7. Evaluation by the Academic Audit Team and Necessary inputs are given to the respective staff members.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	DCA	01/07/2017	365	Employability	Computer
Nil	PGDCA	01/07/2017	365	Employability	Computer
Nil	PGDYEd	10/07/2017	365	Employability	Yoga Meditation

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PGDYED	Yoga Meditation	01/06/2017
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	164

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Education	02/11/2017	103
Yoga	08/01/2018	118
Art-Craft	04/12/2017	49
Communication Skill	04/09/2017	154
Personality Development	04/09/2017	51
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BEd	School Internships (BEd I and III Sem. Student)	96
BPed	School Internships (BPed III Sem. student)	63
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

**Feedback Obtained**

The college gathers feedback and communication from the stake holders on curriculum. Some of the sources of feedback are: Students: The students furnish feedback about curriculum, teaching, new technology and infrastructure through questionnaires at the middle and end of each academic session. Informal discussions are also held from time to time to derive their response on the curriculum use. The Principal also interacts with the Students to collect their opinion on the curriculum, the methods and extent of implementation. Teachers: Teacher appraisal of the curriculum is obtained through formal feedback about administrative law, related to teaching, available facility, course and content through questionnaires at the end of each academic session and also informal feedback on content relevance, teaching competency, classroom management, students' participation, course duration, curricular and other activities. Employers: Employer's appraisal of the curriculum is obtained through formal (or) informal feedback on content relevance, admission process, fess process, classroom management, students' participation, administrative process, curricular and other activities. Alumni: The Alumni acts as a rich source of updating the curriculum. Our Faculty conduct informal interviews to elicit feedback about the relevance of the course content, coverage, etc. Interaction with them provides feedback on the relevance of the course content, methods of teaching and use of teaching aids based on the needs in the community. Every year alumni meeting organize in which feedback form questionnaires based given to the every alumnus related to administrative law, teaching methods, available facility. Parents: They too are active participants in almost all the activities of the college. A healthy interaction with the parents is facilitated and encouraged. The meetings of the parent teachers association held provide suggestions on academic engagements and also feedback from questionnaires based given to the every parents related administrative law, teacher behaviour, student progression, available facility. College is having the well established curriculum framed to analyze the usefulness and suggest reframing the curriculum we collect curriculum feedback from the stakeholders of the college such as 1. Students 2. Alumni 3. Parents and 4. Teachers. Each and every aspects of the curriculum is systematically evaluated and the same is provided to the IQAC members. The feedback has been analysed based on the following parameters: Course Content, Learning resources, administrative law, employability, moral values, efficiency of teacher and teaching methodology. • The overall feedbacks from various stakeholders about curriculum are good. • The resources of learning are adequate. • Communication skills and

Employability skills are to be enhanced • Efficiency of teachers and effectiveness of teaching methodology is good.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer	30	39	30
BPEd	Physical Education	100	100	100
BEd	Education	50	50	50
PGDCA	Computer	60	86	60
PGDYED	Yoga	45	88	45

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	497	Nil	22	Nil	22

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	22	10	7	7	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NSM offers a highly-efficient Mentoring system through which a group of students consisting of 10-16 students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extra-curricular activities. They also provide advice relating to selection of major, career guidance and personal problems. The mentors act as guides to the students during their final projects and entrepreneurship. The mentoring system of NSM ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and performs the following functions-

- Mentors are assigned to monitor and guide students all through the years.
- Mentors coordinate with the parents regarding the progress of the students.
- Mentors also keep track of the mentees' performance during the internship by continuous interaction with the School.
- Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. The HODs (Head of the Department) of various Departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HODs will -
- Meet all mentors of his/her department at least once a month for the reviewing of proper implementation of the system.
- Suggest and advise mentors whenever



necessary. • Initiate administrative action on a student (when necessary). • Give a detailed report of the mentoring system to the Head of the Institute time to time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
497	22	1 : 23

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	22	Nil	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	PRSU107	3 Year	23/04/2018	18/06/2018
BCA	PRSU107	2 Year	23/04/2018	07/07/2018
BCA	PRSU107	1 Year	23/04/2018	24/07/2018
BEd	PRSU185	I Semester	05/01/2018	10/04/2018
BEd	PRSU185	II Semester	06/06/2018	27/08/2018
BEd	PRSU185	III Semester	06/01/2018	04/04/2018
BEd	PRSU185	IV Semester	31/05/2018	03/08/2018
PGDCA	PRSU67	I Semester	13/01/2018	10/04/2018
PGDCA	PRSU67	II Semester	25/06/2018	14/09/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institute level .The reforms are as follows: 1. Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics. 2. Unit tests are conducted prior to session examinations. 3. Topic wise question banks are provided for all subjects. 4. Students are encouraged to solve previous years University Exam question papers. 5. After completing all subject syllabuses, college taken pre-annual or semester exam and after evaluated answer sheet given to the student within two days and mention mark there report

card. 6. Mnemonics and mind mapping are included as an innovative practice. 7. The institute regularly conducts, group discussions, seminars and guest lecture. 8. Poor performance due to frequent absenteeism is dealt by sending registered letters to the parents of such students. 9. The institute effectively uses WhatsApp group for the exam section wherein all the notices related to the examination and academics can be circulated and communicated to all students. 10. Monitoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exams. 11. The College is one of the examination centers for university examinations. Impact: These reforms have resulted in substantial improvement in student's performance through comprehension of difficult topics, improved time management, enhanced writing skills and individualized attention resulting in refining their cognitive,. This has significantly enhanced the pass percentage and academic excellence of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by institute for all courses before commencement of every semester and yearly exam, declaration of In Semester/Yearly Examination plans of department, mid-review of attendance and defaulter list generate, review of performance of various exam, schedules of seminar, project work and test results. It is displayed on departmental notice boards. Subject loads are allocated to faculty members well before advance so that they could make the plans. Every faculty member prepares teaching plan for each theory and laboratory courses before the start of the semester and year. Academic calendar is the back bone of various teaching-learning plans prepared before start of every semester. Teaching plan includes Lecture number, Unit number, content of syllabus to be covered, methods of delivery, modern tool, papers referred, text book/reference book, website referred etc. Every department in the institute keeps an eye on the quality of the teaching learning by-daily monitoring of teaching learning activities by the head of the department and respective class coordinator, continuous counseling through department meetings, students feedback on teaching- learning activity, brain storming in the meetings for different teaching strategies, In Semester Examinations having different modules, result analysis, The institute refers the academic calendar to adhere the planned curriculum and other activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nspecollege.in/poco.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
prsu107	BCA	Computer	21	21	100
prsu187	BPEd	Physical Education	60	60	100
prsu185	BEd	Education	46	46	100
PRSU67	PGDCA	Computer	59	55	93.22
PRSU113	PGDYED	Yoga	44	44	100

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.nspecollege.in/SSS.html>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Green Computing and Advance Technologies	CS Department	01/12/2017
Motivation Speech By Dr.O.P. Vyas In Computer Science in Chhattisgarh	CS Department	14/12/2017
One Day Workshop State Level on Personality Assessment	One Day Workshop State Level on Personality Assessment B.Ed./ B.P.Ed. Department	18/02/2018
One Day Workshop on Capacity Building with Special Reference to NAAC	All Department	17/03/2018
One Day Workshop on Role of Importance of Physiotherapy Kinesiology in Modern Day	B.P.Ed. Department	24/03/2018
Workshop on Art Education	B.Ed. Department	27/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1000	1500	2000

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BPEd. Dept.	5	4.31
International	B.Ed. Dept.	5	5.14
International	CS Dept.	2	4.5

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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil

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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	8	12	Nil
Resource persons	Nil	Nil	Nil	6

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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachatha Abhiyan (Vill.-Girolaha)	Red cross	14	162
One Day Social Awareness Health Check Up Camp(Vill. -Thelkabandhe)	Red cross	11	106
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Health Awareness Camp	Best Student in Camp	Gram Panchyat Thelkabandhe	5
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	Netaji Subhas College(IQAC CELL)	Innovation in Gender Equality to Promote Girl Child for his Education Job	8	102
Health Awareness Camp	Red cross/Gram Panchyat Thelka bandhe/Govt. Hospital Abhanpur	One Day Social Awareness Health Check Up Camp(Vill.- Thelkabandhe)	11	106
Swachh Bharat	Red cross/Gram Panchyat Girola	Swachatha Abhiyan (Vill.- Girolaha)	14	162
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Internship BEDIIISEM.	46	COLLEGE	120
Internship BEDIISEM.	50	COLLEGE	30
Internship BPEDIISEM	63	COLLEGE	30
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Govt. Middle school (Gatapara)	11/07/2017	28/02/2018	159
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Govt. Middle school (Girola)	11/07/2017	28/02/2018	159
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Govt. Middle school (Khola)	11/07/2017	28/02/2018	159
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Govt. Middle school (Block Colony, Abhanpur)	11/07/2017	28/02/2018	159
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Govt. Middle school (Nayabandha)	11/07/2017	28/02/2018	159
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Govt. H.S. School (Gondapara, Abhanpur)	11/07/2017	28/02/2018	159
Internship	School Teaching/SpotsPT Internship Permitted By	Govt. H.S. School (Jaman gaw)	11/07/2017	28/10/2018	159

	DO(District Education Officer)				
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Govt. H.S. School(Thano d)	11/07/2017	28/02/2018	159
Internship	School Teaching/SpotsPT Internship Permitted By DO(District Education Officer)	Jivodaya H.S. School( Jivodayanagar, Abhanpur)	11/07/2017	28/02/2018	159
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Jivodaya H.S. School(Jivodayanagar, Abhanpur)	05/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Ball Badminton Union Raipur	05/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Volleyball Union Raipur	05/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Athletics Union Raipur	06/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Hockey Union Raipur	06/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152

Gymnastic Union Raipur	06/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Basketball Union Raipur	07/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Football Union Raipur	07/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Judo Union Raipur	07/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
Sports Psychology Association Raipur	08/02/2018	Training Camp, Master Trainer, Referee for Sports Competition and Placement	152
<a href="#">View File</a>			

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.5	3.43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing



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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Opec-SOUL	Fully	2.0	2013

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11053	2738171	679	174503	11732	2912674
Reference Books	875	214375	75	19275	950	233650
e-Books	Nil	Nil	1	5000	1	5000
e-Journals	Nil	Nil	1	5000	1	5000
Library Automation	1	30000	Nil	Nil	1	30000
CD & Video	38	16000	Nil	Nil	38	16000
Journals	556	70146	13	11200	569	81346

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	78	61	61	2	2	2	3	10	12
Added	0	0	0	0	0	0	0	10	0
Total	78	61	61	2	2	2	3	20	12

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Mr. Prakash Sahu	<a href="https://www.youtube.com/watch?v=dTSpKKu3pZ0">https://www.youtube.com/watch?v=dTSpKKu3pZ0</a>
Smt. Triveni Sahu	<a href="https://www.youtube.com/watch?v=HFcRF-1C648">https://www.youtube.com/watch?v=HFcRF-1C648</a>
Mr. Satish Sahu	<a href="https://www.youtube.com/watch?v=MTQpeCpR_Uk">https://www.youtube.com/watch?v=MTQpeCpR_Uk</a>
Mr. Vinay Yadav	<a href="https://www.youtube.com/watch?v=0vvz9tUH68I">https://www.youtube.com/watch?v=0vvz9tUH68I</a>
Smt. Richa Sharma	<a href="https://www.youtube.com/watch?v=LsEYN52LxGE">https://www.youtube.com/watch?v=LsEYN52LxGE</a>
Mr. Avinash Verma	<a href="https://www.youtube.com/watch?v=vWiNaFI-Fr-g">https://www.youtube.com/watch?v=vWiNaFI-Fr-g</a>
Mr. Santosh Sharma	<a href="https://www.youtube.com/watch?v=Xs52A4u6S1A">https://www.youtube.com/watch?v=Xs52A4u6S1A</a>
Dr. Yogesh Agrawal	<a href="https://www.youtube.com/watch?v=nTbtRc58u78">https://www.youtube.com/watch?v=nTbtRc58u78</a>
Dr. Rakesh Tiwari	<a href="https://www.youtube.com/watch?v=3gmeVbbfZNO">https://www.youtube.com/watch?v=3gmeVbbfZNO</a>
Mr. Sagar Darokar	<a href="https://www.youtube.com/watch?v=DAFjvXXhaXM">https://www.youtube.com/watch?v=DAFjvXXhaXM</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6	5.75	6	5.71

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College follows a structured policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. New infrastructure is created and existing upgraded to keep pace with changing needs that arise because of academic growth and development. The Management of the college monitors the physical infrastructure and looks into the requirements on a regular basis. All the heads of department and committees are required to submit their infrastructural requirements by filling up a form prior to the preparation of budget for the new academic session. This are tabled in the IQAC

meetings where they are discussed and added in the perspective plan of infrastructural development and maintenance. It is then forwarded to the management for approval. This ensures that the management has sufficient time to acquire and replace some of the out dated facilities/equipments by the beginning of new academic year. The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory connected in LAN is open for the students as time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed office staff. The library is also provided LAN facility for the computers and they are loaded with the library software. The academic support facilities like library, the sports and the other platforms supporting overall development o the students like Competitive examination cell etc. is open not only to the college students but also to all the stakeholder in the surrounding with prior permission of the authority. Accession to library is permitted at the cost of the deposits as caution money. A provision of the budget for the library maintenance is made by the college management. The activities like fumigation and keeping library clean is done frequently by library staff. The sport department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of this department consisting of the Indoor Hall and the 400 meter running track which can be used by student staff and the local community out of which the outsiders are made t for using the indoor stadium at the cost of some maintenance of that facility is done with the help of the College by itself

<http://nspecollege.in/inst.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NSM College Scholarship	30	218280
Financial Support from Other Sources			
a) National	Chhatisgarh State Scholarship, EKalyan scholarship (Jharkhand State)	386	4717990
b) International	Nil	Nil	Nil

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Meditation	27/11/2018	220	Heart Fullness Organization
Personality Development	01/09/2017	31	college itself

Communication Skill	01/09/2017	172	college itself
Art Craft	02/10/2017	53	college itself
Language Lab	01/09/2017	497	college itself
Bridge Course	01/08/2017	12	college itself
Meditation	27/11/2018	220	Heart Fullness Organization
Yoga	01/09/2017	114	college itself
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling Competitive Examination Guidance Program (BY IAS Academey)	Nil	276	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Saraswati Shishu Mandir High School, Kurud	48	5	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2018	1	B.P.Ed.	Physical Education	Pt. R.S.U Raipur	M.P.Ed.
2018	2	B.Ed.	Education	Gracious College Abhanpur	M.ed.
2018	1	BCA	Computer Science	Kalinga University	MCA
2018	1	BCA	Computer Science	Rungta Group of college, Bhilai	MCA
2018	1	BCA	Computer Science	NIT Jamshe dpur, jharkhand	MCA
2018	1	BCA	Computer Science	Guru Ghasidas Central University, Bilaspur	MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kho-Kho Competition	University Level (Pt. R.S.U. Raipur)	150
Cross Country Competition	University Level (Pt. R.S.U. Raipur)	60
Ball Badminton Competition	University Level (Pt. R.S.U. Raipur)	80
Athletics Competition	University Level (Pt. R.S.U. Raipur)	270
Athletics Competition	Sector Level (Chhattisgarh State)	270

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	All India Inter University	National	1	Nil	AB/451	Saurbh Verrma

	Ball-Badminton(Participant)					
2017	All India Inter University Ball-Badminton(Participant)	National	1	Nil	XX/35325	John Nishad
2017	All India Inter University Ball-Badminton(Participant)	National	1	Nil	XX/7822	Fatte Lal
2017	All India Inter University Ball-Badminton(Participant)	National	1	Nil	YY/59168	Manisha Chandrakar
2017	All India Inter University Ball-Badminton(Participant)	National	1	Nil	WW/4582	Anita Yadav
2017	All India Inter University Ball-Badminton(Participant)	National	1	Nil	ZZ/39075	Poonam Sonwani
2017	All India Inter University Taekwondo(Participant)	National	1	Nil	AC/27888	Rajni Grithlehre
2017	All India Inter University Taekwondo(Participant)	National	1	Nil	AC/28797	Sidharth Dubey
2017	All India Inter	National	1	Nil	AC/27540	Keshav Kumar

	University Squash(Participant)					
2017	All India Inter University Squash(Participant)	National	1	Nil	XX/38972	Sunidhi Pandey
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. Its selection, constitution, activities and funding: 1. Each council has a representative council, which is called Class Committee and includes student members too. 2. The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. 3. The composition of student members is of one topper, one average and one slow learner ( the one who has more integrity with other students) of each section are nominated as class representatives, for all the sections from I Year to Final Year. 4. The Student Council helps students share ideas, interests, and concerns with lecturers and principal. They often also help raise funds for -wide activities, including social events, community projects, helping people in need and college reform. 5. Various programs like paper presentations, workshops and seminars are organized by these bodies every year. The Student are members of : 1. Student Council headed by the principle and vice-principle of the college. 2. Anti-Ragging Committee has student representatives. 3. Various committees member also student having. 4. Alumni meeting also previous student work as a member. The funding for various activities of the internal college bodies is provided by the College Management.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, Society Number: 36323 The association is registered with office of the Chhattisgarh Societies registration act, 1973. Dated: 1805 2017 at Raipur, Chhattisgarh.

5.4.2 – No. of enrolled Alumni:

155

5.4.3 – Alumni contribution during the year (in Rupees) :

24000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association of the college is formed. Two Times Meeting Organize in 2017-18 year 1. 03/09/2017 in which 155 Alumni participate 2. 24/06/2018 in which 99 (AlumniParents) participate

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Internal Assessment can be conduct at department level. 2. Workshop/Conferences/Faculty Development program will be conduct at department level. 3. Regular Staff Council Meeting is conducted. 4. Participative Management Several types of committees have been constituted to promote the quality of the college. As a committee's member (Student, Teacher and members of the Governing Body) are present and meetings are taken from time to time. To oversee the effectiveness of individual faculty regular academic review meetings are conducted at the end of internal assessment and rectify any omission on the part of the individual faculty to come to the right path.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	very year, the list of merit and national played students is published in news paper and college magazine. Our college also organize summer camp for secondary and higher secondary school students in various categories like computer, sport, yoga and dance. due to which admission in all the courses in our college every year would be 100Percentage
Industry Interaction / Collaboration	Number of MOU relate to Industries/School/Job Orientation/Collaboration/society is 43.
Human Resource Management	1. Faculty and Staff are encouraged to participate self-development programmes. 2. Administration supports faculty, staff and students with necessary and relevant support to optimize their work. 3. ?Non Teaching staff support for infrastructural requirements especially electricity, water supply and routine maintenance.
Library, ICT and Physical Infrastructure / Instrumentation	1. The volume of new journal, conference and curriculum related books are added to library. 2. The college boosts a well-stocked and digitalized central library with college and department-wise division to ensure easy, quick and efficient access to desired data. 3. Wi-Fi campus. 4. OPAC Software is provided for personal assistance to each and every user while accessing the library books. 5. Various Class/Seminar Hall with LCD projector,



system with internet connection. 6. E-library and E-journals resources and infolibnet available for student's and teacher's. 7. Vermi compost Unit and water harvesting system available. 8. Solar energy System is available. 9. 400 Mt. Track with latest sports equipment are available. 10. Well established lab is available department wise.

Research and Development

College Only Run UG Level Courses.

Examination and Evaluation

Following pattern are used for Examination and Evaluation • Effective implementation of the evaluation reforms is done both at external and internal level. Staff council meetings are organized examination schedule is formulated for internal evaluation and also mention in academic calendar department wise. • The schedules for two minor tests are prepared and displayed on the notice boards. After assessing papers are distributed to the students and whenever the performance is not satisfactory, the student is counseled by the faculty academic co-coordinators and the Principal. • For the internal assessment of students are continuously evaluated on the basis of written test, term paper, seminar presentation, projects, quiz, group discussions, e- reports, assignments, extension work, open book test etc. • External examination and evaluation is done by the university. • Teachers perform invigilation duties regularly for internal and external examinations. • After completing internal examination of all paper evaluated answer sheet given to the student within two day and mention marks there report card. • Week student give remedial class and join to the re-exam. • They evaluate answer scripts of examinations and also set question papers for the university examinations. • The college is one of the examination centers for university examinations.

Teaching and Learning

We are using LCD, ICT tools to enhance the quality of teaching and learning. 1. Annual Preparations • Departmental Academic Calendar • Lecture plans • Course learning Objectives and Course Outcomes • Topic learning Objectives and Outcomes • Lecture notes • Updating the library with appropriate books as suggested by

the faculty • Modifying the laboratories to cater for the needs of revised syllabus and new equipment and technology. 2. Monitoring the teaching process through • feedback taken from student's regular basis. • Audit of completed syllabus (Weekly) • Result analysis at the end of each unit test/pre-annual examination. 3. Addressing issues of individual student • Additional classes for slow learner's • Personal guidance to students approaching with difficulties. • Mentoring of students to motivate 4. Addressing issues related to course • Extra lectures/remedial class/tutorial class are allocated in the time table for courses of difficult nature. • Teaching methodology workshops are conducted • Lectures are conducted on prerequisite topics • Assignments are given to students to get additional knowledge supporting to curriculum.

Curriculum Development

The institution develops various action plans for the effective implementation of the curriculum through which the objectives of the institution are achieved. All the departments prepare the action plan at the beginning of each academic year. Regular review and reporting is made in the general body meeting of the faculty and measures are taken on activity which could not be implemented. The implementation of the curriculum and the academic plan is monitored by the head of each department Reporting to IQAC at the end of the academic year makes the process very systematic. Role of Teacher in curriculum development 1. Developing Academic Calendar 2. Organize remedial tutorial classes every week. 3. Implementation of curriculum. 4. Semester wise preparation of teaching plan. 5. The Principal and Head of the Department monitor the progress of the syllabus. 6. Monthly Performance Report (MPR) Submit by HOD in prescribe format per month.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	None Technology are use planning and development is totally based on minutes of meeting.

Administration	Software Package is used like Ms-Word, Ms-Excel and office management software, for attendance smart office Suit, For Camera Hikvision.
Finance and Accounts	Tally ERP 9.0 Software Package is Used. every year balance sheet show in our college website.
Student Admission and Support	Office Software and University Portal are available for online admission and enrollment Generation.
Examination	The valuation is conducted under the surveillance of CCTV cameras at recognized valuation centers. Setting of paper is done by Computer. Exam form also fill by student in university portal and also get admit card and attendance seat by university portal online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Mr. Sagar Darokar	National Seminar on Cryptography and Network Security	Netaji Subhas College	500
2017	Mr. Prakaskchand Sahu	National Seminar on Cryptography and Network Security	Netaji Subhas College	500
2017	Ms. Shikha Agrawal	National Seminar on Cryptography and Network Security	Netaji Subhas College	500
2017	Mr. Satish Sahu	National Seminar on Cryptography and Network Security	Netaji Subhas College	500
2017	Dr. Rakesh Tiwari	National Seminar on Cryptography and Network Security	Netaji Subhas College	500
2017	Dr. Yogesh Agrawal	National Seminar on	Netaji Subhas College	500

		Psychological Counselling Techniques for student and Student Athletes National Seminar on Psychological Counselling Techniques for student and Student Athletes		
2017	Dr. Ashish Diwan	National Seminar on Psychological Counselling Techniques for student and Student Athletes	Netaji Subhas College	500
2017	Mr. Naresh Sahu	National Seminar on Psychological Counselling Techniques for student and Student Athletes	Netaji Subhas College	500
2017	Mr. Vianay Yadav	National Seminar on Psychological Counselling Techniques for student and Student Athletes	Netaji Subhas College	500
2017	Mr. Vianay Yadav	short term course in yoga By pt.rsu raipur	Netaji Subhas College	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Digital Administrative	12/10/2017	12/10/2017	Nil	1

		Training by (Pt. R.S.U)				
2017	Legal Aid Lecture	Legal Aid Lecture	11/11/2017	11/11/2017	21	5
2018	One Day Workshop State Level on Personality Assessment	One Day Workshop State Level on Personality Assessment	18/02/2018	18/02/2018	21	5
2017	One Day Workshop on Capacity Building with Special Reference to NAAC	One Day Workshop on Capacity Building with Special Reference to NAAC	17/03/2018	17/03/2018	21	8

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course in yoga By pt.rsu sponsored by UGC Raipur	1	27/01/2018	29/01/2018	3
Motivation Speech By Dr.O.P. Vyas In Computer Science in Chhattisgarh	21	14/12/2017	14/12/2017	1
Green Computing and Advance Technologies	6	01/12/2017	01/12/2017	1
One Day Workshop on Role of Importance of Physiotherapy Kinesiology in Modern Day	9	24/03/2018	24/03/2018	1
Workshop on Art Education	8	27/03/2018	28/03/2018	2

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## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nil	Nil

## 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
National Insurance Private Limited, Raipur	National Insurance Private Limited, Raipur, Employment Provident Fund	National Insurance Private Limited, Raipur

**6.4 – Financial Management and Resource Mobilization**

## 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes Institution conduct internal and external financial audit regularly. The accounts are checked regularly. For this there is a provision for both Internal and External Audit mechanism. Internal Audit College accountant prepares income expenditure sheet under the guidance of the principal financial committee of the College every month. This is then sent to the Provincial where it is checked by the Netaji Subhash College Society's Chartered Accountant. Along with it a stock register is also maintained which has all the information regarding any purchase made in the College and is audited by the management. The budget of independent units like the PTA ,Alumni and Career Oriented Programmes are audited separately. • Each Department maintains a stock register which includes the records of all kinds of purchases done by the department. The auditing of the stock register of each department is done by the teachers. External Audit College has hired the services of a highly proficient Chartered Accountant firm for the external audit of the accounts. The last audit was done in 2017. There were no major audit objections. Only a few minor objections were raised and they were duly rectified and dropped.

## 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

## 6.4.3 – Total corpus fund generated

2079682

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Pt.R.S.U.,Raipur (PrivateCollegeDevelopment Constitute)	Yes	IQAC,Netaji Subhas College
Administrative	Yes	Pt.R.S.U.,Raipur (PrivateCollegeDevelopment Constitute)	Yes	IQAC,Netaji Subhas College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Each department in the institution conducts parent teachers meeting every month second or third Saturday to obtain the feedback of their Wards to improve the quality of education. Mentor meeting is conducted for the students by the individual faculty to ensure the improvement in academics and co-curricular activities. The purpose of this meeting is to conduct the SWOT (Strength, Weakness, Threats and Opportunities) analysis of students.

6.5.3 – Development programmes for support staff (at least three)

1. Communication Skill Program Organize. 2. Every Year, Workshop are organize by the college and the university for supporting staff, in which all the support staff in our college take part in regular basis. 3. Technical training program organize.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Teachers may be encouraged to acquire higher qualification through research Lectures and workshops have been organized on various aspects of research, to update and motivate staff for undertaking research. This coupled with facilities offered has encouraged One teachers to complete Ph.D, and four to pursuing one to complete M.Phil and two pursuing. this has led to an increase in the number of research paper publications by faculty members. 2. Complete Automation of Library and digital library may be provided: Complete automation of the library has been accomplished with the incorporation of barcoding to the existing customized software. Barcoding has led to maintaining error free data of book circulation and efficient stock taking. The library software is facilitate easy import and track user data. Some efforts are made in the direction of digital and virtual library. The library has created a "Virtual Library Page" available through LAN, which provides links to external online resources like websites, e-journals, databases and offline resources like library database, scanned copies of question papers, indexed pages of journals, etc. This page gives links to in house and external sources of information. It has helped to generate awareness among users about the variety of resources available. Staff and students use this facility extensively for reference work. 3. Improvement and maintenance of infrastructure and providing greater sports facilities needs to be urgently undertaken: Our College heaving 400 hundred meter track and various sports equipment for indoor and outdoor game . A computer laboratory has been set up with 60 computers, display sharing system, projection and internet facilities to cater to needs of the degree programme. An addition of 240 sq.ft. has helped us to expand reading room and stack area in the library. Internet center for students has also been enhanced with additional computers. The renovated staff room is now more spacious, is equipped with ICT facilities. There has been overall enhancement in ICT infrastructure.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Alumni Meeting	03/09/2017	03/09/2017	03/09/2017	155

2017	Legal Aid Lecture	11/11/2017	11/11/2017	11/11/2017	277
2017	Green Computing and Advance Technologies	01/12/2017	01/12/2017	01/12/2017	152
2017	Motivation Speech By Dr.O.P. Vyas In Computer Science in Chhattisgarh	14/12/2017	14/12/2017	14/12/2017	302
2018	One Day Workshop State Level on Personality Assessment	18/02/2018	18/02/2018	18/02/2018	202
2018	One Day Workshop on Capacity Building with Special Reference to NAAC	17/03/2018	17/03/2018	17/03/2018	247
2018	One Day Workshop on Role of Importance of Physiotherapy Kinesiology in Modern Day	24/03/2018	24/03/2018	24/03/2018	122
2018	Workshop on Art Education	27/03/2018	27/03/2018	28/03/2018	96
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Innovation in Gender Equality to Promote Girl Child for his Education Job	22/09/2017	22/09/2017	83	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:



Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources i) Environmental Consciousness and Sustainability: Environment day celebrated on 05 June every year on the occasion of Environment day celebration, plantation was done in the college premises and felicitated the gardeners of the college for Maintaining the better Environment inside the college. Our College also conduct green audit on 14-08-2017 by the Dr. M.L. Naik. ii) Sustainability/Alternate Energy initiatives: According to average production capacity of 23-25 units per day by the solar power plant installed in the college, monthly average energy production is 690 to units. At a college own its supply from 50 of its production from solar Energy Plant and 50 is dependent on group for electrical energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	Nil
Any other similar facility	Yes	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	02/10/2017	1	Swachhata Camp Dengue Rescue campaign	Gram-Girola Dangu Rescue and swachhata mission	215
2018	2	3	11/01/2018	2	Social Mass Consciousness and Community Health Testing Camp	Gram Girola Health campaign and Jagrukta Shivir	137

2018	1	1	16/04/2017	30	Summer Camp for School Children (VI to X) (Computer , ArtCraft, Yoga, Dance, Singing Classes)	college organize school learning student summer camp near village and school	46
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Admission Handbook	01/07/2017	Every year handbook will be distributed to the parents and students on orientation day of the academic year, which includes syllabus for that academic year, facilities provided in the institution and role of each committee of the college. Role of anti-ragging committee, safety of the students will be highlighted.
Netaji Subhas JyotiAnnual Magazine	05/06/2018	Magazine will be published at the end of the academic year which includes institution development, achievements student activities, curriculum and Co-Curriculum of that academic year

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachchhata Camp Poster March Gram-Girola	02/10/2017	02/10/2017	215
Social Mass Consciousness and Community Health Testing Camp Gram-Girola	11/01/2018	12/01/2018	137

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Power System: As Global Electricity demand issue, College installed

solar power system for continues power supply in campus. The solar power system continues generate powers at lower cost. The Solar Energy power is converted into electricity by Photovoltaic cell system. The College utilized 5KW Solar Power System for the Campus. This is Used in the campus for Continues Electricity Supply. The Solar Energy is Consumed by the Street Light and Some of the Computers in the campus. 2. Water Harvesting System: Due to the Lake of underground water it is important to do a practice for increasing water level. At the time College Have 4 Tube well up to 650 feet but there is also a problem of water in the area as well as Campus. Hence College Installed Two Rain Water Harvesting system to improve ground water level. There is Two Soak Pits Are Provided in both Building (Administrative and Education Department Building) of the Institution. Both Water Harvesting System Has Saved Approx. 214.23 cub meter Rain Water Per Annum. 3. VermiCompost Unit: Vermicomposting is the process by which worms are used to convert organic material (Usually Wastes) in to humus like material known as Vermicompost. The Institute installed vermicompost unit in the campus for the plants in the College. Raw-Material for the unit usually plants leaf which is collected by the nature club members and students. After Some time it is converted into Compost which is used for the plants in College which is more useful Technique for growing plants Effectively. 4. Plantation: Netaji Subhas College very active about its environment and organize lectures about it. Various environment related occasion celebrate at the campus. Various student clubs and unit in the college plant tree sampling in and around the campus during special events and occasions to make greener and carbon neutralized campus. 5. E-Waste Management: The Old Computers and Printers are replaced by new one with advance technology. The computer printer and other communication technology equipment's which cannot be used are sold to vendors for recycling, and some equipment's are used after repairing.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Title of the practice: Integrated Teaching What is integrated teaching? "An integrated approach allows learners to explore, gather, process, refine and present information about topics they want to investigate without the constraints imposed by traditional subject barriers". An integrated approach allows students to engage in purposeful, relevant learning. Integrated learning encourages students to see the inter connectedness and interrelationships between the curriculum areas. Rather than focusing on learning in isolated curriculum areas, an integrated program is based on skill development around a particular theme that is relevant to the student in the class. Students are active learners who research, interpret, communicate, and process learning to both others and themselves. Inquiry approaches allow for students to construct meaning using their prior knowledge on a subject, and new knowledge gained during the learning process. Integrated learning incorporates multiple subjects, which are usually taught separately, in an interdisciplinary method of teaching. The goal is to help students remain engaged and draw from multiple sets of skills, experiences and sources to aid and accelerate the learning process. Integrated Teaching Includes a. Quiz b. Peer Learning: Many institutions of learning now promote instructional methods Involving active? learning that present opportunities for students to formulate their own questions, discuss issues, explain their viewpoints, and engage in cooperative learning by Working in teams on problems and projects. Peer learning? is a form of cooperative learning that enhances the value of student-student interaction and results in various Advantageous learning outcomes. To realise the benefits of peer learning, teachers must provide intellectual scaffolding?. Thus, teachers? prime students by selecting discussion topics that all students are likely to have some relevant knowledge of, they also raise questions/issues

that prompt students towards more sophisticated levels of thinking. In addition, collaborative processes are devised to get all group members to participate meaningfully. c. Seminars d. Technical Videos e. Tutorials f. Hands on Workshops Related to Curriculum g. Internship h. Projects j. Social Awareness and Poster presentation. III. Title of the practice: Mentoring System

Objectives of the practice: The Mentoring system assigns a faculty member to every student. The faculty member is called the mentor for the student. The mentor plays the role of a personal mentor for the student in all matters. For the institute, the mentor is the first point of reference for all matters concerning any specific student. The mentor guides the student at every step of their stay at the institute to be successful at whatever the student takes up. The mentor personally ensures that the student is aware of all the resources available to the student during their course of study at the institute. The mentor is available to counsel the student in any matter of concern apart from the curriculum also. The Context: The Mentoring system is relatively new in general to a student entering the institute. The students do take some time to familiarize and feel more comfortable with their mentors and most importantly develop confidence in them. The students meet their mentors to consult with them regarding the courses to take and to guide them through the registration process. The students then meet their mentors before every internal assessment to update them on their progress in every course. The students also see their mentors after the internal assessments to discuss about their performance and about the scope for improvement next time and the steps to be taken to achieve the same. The students might also choose to meet their mentors more regularly for advice regarding matters which may be extra- or co-curricular or otherwise.

In addition, the mentor might also choose to see any student with more regularity when their academic performance concerns the mentor. The Practice: A mentor is a personal mentor and counselor for a student during the duration of stay at the institute. A mentor represents a parent away from home for a student and is the first point of reference for the activities of a student during the complete course of study at the institute. As soon as a student enters the institute, a faculty member is assigned to take over the role of a mentor for the student. The mentor not only guides the student in academic matters but also any matter of concern for the student. The student seeks the advice of the mentor at every step of their course of study beginning from the registration for courses at the start of every semester. The students meet their mentors regularly. However, depending on the need, mentor conducts more meetings with their students and their parents. The mentor educates the student about the various course requirements, such as the mandated minimum and maximum course load every semester, and how to choose electives. The mentor helps the student channel their interests and energies effectively during the complete course of study at the institute. The students meet their mentors for various reasons, some students would like extra help with the material in a course and are shy to approach a new instructor assigned to the course. Few might be facing problems adjusting to the new environment various places around the institute some others would like to know about their options of availing various resources at the institute. Students would like to know about their options for going through internships during the break or even the benefits of the same, few might want to do some minor project work or participate in various competitions in addition to their courses, some other might want to know their options after graduation and how to figure out where they would fit in better. At times the students might just need someone who can give them personal time and attention by listening to their struggles in transitioning to a higher education environment and finally in becoming a constructive member of society. Evidence of success: The most important evidence of success for the mentoring system is from the testimonials of the End users. The students and their parents have been very happy with the mentoring system. Generally, for the complete duration of the course of study of a student any one faculty

member has been effective in monitoring the role of a mentor. The behavior of the students on the campus in general has witnessed a tremendous improvement and the students are much happier and contended with their course of study at the institute after the implementation of the mentoring system. The pass percentage and the average academic performance of the students have also achieved greater heights with the mentoring system. some student got place 1st rank in university. Some students have presented themselves as quite a challenge for their mentors, but they figure out their priorities and start performing better after counseling sessions with their mentors. The students have been at most risk during their initial stages in the course of study. The transition to higher education set-approves to be too sudden for some students. The mentoring system has addressed the needs of the students and effectively nurtured many students during the duration of its implementation. Problems encountered and resources required: Despite our best efforts in the effective implementation of the mentoring system, there are Still a small percentage of students who discontinue their course of study at the institute. The Percentage of drop-outs did reduce greatly after implementing the system, but still present. Some students have required a great deal of time and effort from their mentors but have Shined after. However, the depression that a small percentage of students went through was too Critical for us to handle. We are planning to establish a Center with professional counselors.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://nspecollege.in/bestpra2017.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

“The vision of the college is to bring Social change by educating the ruler youth there by incorporating economic progress.” We Guarantee equal opportunity in education regardless to gender, caste, marital status, color, religion, nationality ,origin and disability thereby improving the lives of individuals in this ever changing complex global society. The Mission of the college is to provide quality higher education aimed at enhancing the required knowledge and skills together with imbibing the desired values in the minds of students thus enabling them to the enterprising and worthy citizen of our country. We inspire our students to learn completely develop themselves intellectually, physically emotionally. Participation of students in Co-Curricular Activities (CCA) and Extra Curricular Activities (ECA) like workshops, training Programs, Internship, social welfare programmes helps to enhance all rounded personality to strongly face the turbulent road of the future. Experiences and appreciations gained through these activities assist students during internships. Career guidance, Personal counseling, Training are well structured through a Mentoring Training and Placement.

Provide the weblink of the institution

<http://nspecollege.in/vision2017.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. Clean ,Green and Polythene free Campus . 2. Workshop for students on skill development Programme. 3. Organization of more Seminars/Workshops relate to each department. 4. To organize variety of co-curricular activities for holistic development of student in present competitive world. 5. Preparing for NAAC -2 Cycle. 6. To implement the curriculum in a more effective manner, it is planned to follow new formats for lesson plan and evaluation. 7. To organize various state and university level Tournament. 8. We plan to make the Academic Calendar

more 'action-oriented', especially as per the needs of various Departments. 9. More ICT enabled class-rooms. 10. Public Address System for regular use in the college.