SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

NETAJI SUBHAS COLLEGE

VILL.-BELBHATHA, PO.-P.JAMGAON, TA.-ABHANPUR, DIST.-RAIPUR
493661
www.nspecollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Netaji Subhas College, Abhanpur established in the 20/06/2006 is affiliated to Pt. Ravishankar University, Raipur and approved by NCTE. It is Private College of Chhattisgarh. The Institute is managed by Late Nirmala Devi Memorial Education committee and was established with a well defined motive of serving the society by making a humble contribution to education especially through Professional Education. The Institution, spread over an area of 7.25 acres is equipped with the best of infrastructure and has highly accomplished professionals. The campus is located in an easily accessible location in the Education Area of Abhanpur. Netaji Subhas College provides the avenue for the development on individual as well as the Nation in the field of technical, professional, education and sports. It offers Computer Education (BCA, PGDCA, DCA), Physical Education (B.P.Ed. and PG Diploma in Yoga and Philosophy) and Education (B.Ed.) programs in the full time mode except DCA. These courses are approved by NCTE and Pt. Ravishankar University Raipur (C.G.). The college is a guild of learners united together. Here thought is free from all fetters and all sources of knowledge and all aids to learning are accessible to all comers without distinctions of caste, color, creed, riches or poverty.

The objectives of the college are prepare the students to get jobs, make them to be good citizen and prepare them to be creating in living.

Vision

"The vision of the college is "Social change through economic progress and economic progress through educating the youth of the rural area".

We Guarantee an equal education opportunity without regard to gender, marital status, color, religion, national origin or disability, and improve the lives of individuals in a changing & complex global society.

Mission

The mission of the college is to provide quality higher education aimed at enhancing the required knowledge and skills and instilling the desired values in the minds of students enabling them to be enterprising and becoming worthy citizen of our country.we inspire students to learn & develop for whole people intellectually,physically & emotionally.

Netaji Subhas College inspires,prepares & empower's student to succeed in a changing world

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Well equipped infrastructure facilities like well equipped laboratories, library, classrooms, playground and tutorial rooms.

2. Results are consistently good for all the disciplines. The Academic Excellence has always been proved as many students are University toppers.

3. Village level programs, Educational visits and internship, the outreach social activities.

4. Proper academic environment and quality of teaching and extension activities

Institutional Weakness

1. If any natural disaster coming in this area then no. of days, hours not having electricity properly.

2. In this area Water Level are very low our college manages some water problem by water harvesting mechanism.

3. Lack of internet bandwidth facilities available because our college in ruler area that's way ISP provider are minimum to provide high bandwidth speed.

Institutional Opportunity

1. To develop technical knowledge and professional knowledge in ruler area students.

2. To improve personality development and communication skills in ruler area students.

3. Increased focus on industrialization and educational development.

4. Promoting the young and motivated faculty members towards research, consultancy and academic excellence

5. Capacity to enhance Vocational / Job oriented / Professional courses

Institutional Challenge

1. Our College in ruler area that's way no. of student coming from farmer and worker class in which some of parents are alcoholic and also not provide educational environment their home this are thing directly affect our student.

2. Our College in ruler area that's way no. of students are coming from govt. Hindi medium school that's why students having lack of knowledge of English, introvert, lot's of hesitation, not properly communicate with teacher & others.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution develops various action plans for the effective implementation of the curriculum through which the objectives of the institution are achieved. All the departments prepare the action plan at the beginning of each academic year. Regular review and reporting is made in the general body meeting of the faculty and measures are taken on activity which could not be implemented. The implementation of the curriculum and the academic plan is monitored by the Heads of each department. Reporting to IQAC at the end of the academic year makes the process very systematic. The curriculum delivery is achieved through lectures seminars, group discussion, problem solving, role play, quiz, OHP, Digital Learning and power point presentation. Students are encouraged to take seminars through power point presentation. Special attention is given to the weak students through remedial classes and teacher recruit as mentor of every class.

Teaching-learning and Evaluation

The teaching learning strategies are focused around experiential/Participative/ independent learning rendering the whole process as student centric. Academic Calendar containing a comprehensive plan of all the academic, co-curricular and extracurricular activities is prepared.teaching plan is prepared by individual teachers to cater to the needs of the students. Staff Advisory Committee gives useful suggestions to the Student Council along with monitoring various academic and extra-curricular activities organized by various clubs and societies.Conferences / Seminars /Workshops are organized for the student every year.

The institution provides excellent infrastructural support like Multipurpose Auditorium, Seminar Room, Common Room, Departmental Rooms and Libraries, computers with internet facilities, Virtual Laboratories.

Research, Innovations and Extension

The college management encourages its teachers to submit research proposals and conduct research for which a research committee has been in place to facilitate the research and extension activities. The committee organizes workshops and seminar programs to create research spirit among teachers and students.

Many teachers in the College have published their research papers in reputed National and international journals with good impact factors.

The institution is also actively involved in extension activities to help society by its services. The college students through our college conduct social and community services. Besides organizing blood donation camps, environmental awareness programs.

Institution has created an ecosystem for innovation including incubation centre and other

initiatives for creation and transfer of knowledge in which some of objective we minded.

Infrastructure and Learning Resources

The College follows a structured policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. New infrastructure is created and existing upgraded to keep pace with changing needs that arise because of academic growth and development.

The College structured by the self finance scheme, some fund share also made available from Construction and proper monitoring of infrastructure helps in optimal usage of existing infrastructural facilities.

A few ICT enabled initiatives like Smart Classrooms, Biometric System for student attendance, Wi-Fi enabled campus, Seminar Room equipped with latest Audio-Visual technology etc. have been taken to meet the growing needs of the College in view of the expanding new age programmers and changing pedagogical skills.

The college has 7.24 acres. Outdoor playground facilities with various playing facility like 400Meter Running track, Basketball Court, Handball Court, Football Ground, Netball Court, Volleyball Court, lawn tennis Court, Badminton Court, Ball Badminton Court, Kho-Kho, Kabaddi , Cricket Playground, archeries filed, Hockey playfield, Baseball Playfield etc.

Student Support and Progression

Once admitted in the college, the students are taken care of by providing various facilities in the form of indoor and outdoor sports facilities, encouragement for participation in co-curricular activities, besides supporting deserving students with financial assistance from the college and assisting them to benefit from the State Govt. and Central Govt. sponsored scholarship schemes

to support the education of poor students.

The institution publishes its updated prospectus , which highlight the facilities available in the college having information about different committees of the college, college annual calendar, NSS and NCC, library facilities, sports activities scholarship and free ship support system, and career counseling, etc. The college also publishesits annual magazine "Subhas Jyoti" which provides a plate form for their creative writing,

The college also conducts coaching and remedial classes for aspiring students. The college has well established career counseling, entrepreneurship development and placement cells, for guiding students towards a better career.

Students from socially and economically weaker sections of the society and physically challenged get fair amount of attention in admissions, financial support, remedial coaching, transport facility and career counseling.

In addition, the institute has granted membership of students in various administrative bodies of the college such as Grievance and Redressal Committee, Literary Activities Committee, Magazine Committee, Tours and Travels Committee, Library Committee, Sports Committee and IQAC of the College.

Governance, Leadership and Management

The management of Netaji Subhas College is highly decentralized and democratic in its approach. It has a well-defined quality policy and action plan. The management along with the Principal, IQAC and faculty members plays a vital role in the design and implementation of its quality policy and plans. Principal sets internal policies and programs of the college with the

association of Heads/coordinators of various departments, conveners of different committees, librarian, hostel superintendents and senior member of non-teaching staff.

The budget allocation to the college is made by the Management which is disbursed by the principal to different departments/committees for purchasing

books, equipments and other necessary expenditure. The financial management is assisted by the Accountant deputed for this purpose by the Finance Department of

the College..

The college has well defined policies with clear goals for

improving academic quality and infrastructure. The college interacts with students

through a feedback mechanism, besides giving participation to students as members

in various administrative committees.

The society inputs are obtained through teacher-parents meeting and meetings with civil society and alumni association. The organizational changes for internal matters is effected by the head of the institution, however changes at higher level of the organizational hierarchy are carried out by the Higher Education Department of the State Government.

Institutional Values and Best Practices

The institution has introduced following innovative approaches during the last four years-

- ·Use of ICT in the teaching learning processes through introduction of IP Boards, and smart class rooms in major departments to make the teaching more dynamic and interactive
- ·Emphasis has been laid on entrepreneurship development by establishing an entrepreneurship Development Cell.
- ·Gender sensitization programmes for creating awareness about educating a girl
- child, and women development, through women development cell.
- ·Established student-college relationship using social media, like what's, and feedback forms.

- · No. of activity done by institution like health camp, jan-jagran rally, free teacher ship, free computer training,swatchata abhiyan.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Netaji Subhas College
Address	Vill.-Belbhatha, Po.-P.Jamgaon, Ta.-Abhanpur, Dist.-Raipur
City	Abhanpur Raipur
State	Chhattisgarh
Pin	493661
Website	www.nspecollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	V.K.Mishra	0771-9171548436	9926162830	0771-2120107	nspe@rediffmail.com
Associate Professor	Yogesh Kumar Agrawal	0771-8109379042	8109379042	0771-9424224413	yogi247.abh@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	09-12-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	[View Document](#)

Details of UGC recognition

Under Section	Date
2f of UGC	19-02-2015
12B of UGC	13-10-2017

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	[View Document](#)	01-07-2017	12	Valid until withdrawn of BPEd and BEd courses

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Vill.-Belbhatha, Po.-P.Jamgaon, Ta.-Abhanpur, Dist.-Raipur	Rural	7.24	3668.75

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BEd,Education	24	Graduation	Hindi	50	50
UG	BPEd,Physical Education	24	Graduation	Hindi	100	81
UG	BCA,Computer Science	36	Higher Secondery school certifate	English	30	30

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				2				19
Recruited	1	0	0	1	2	0	0	2	12	7	0	19
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				6
Recruited	0	0	0	0	0	0	0	0	3	3	0	6
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	5	2	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	0	0	0	1	0	4
M.Phil.	0	0	0	0	0	0	4	2	0	6
PG	0	0	0	0	0	0	8	4	0	12

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	3	0	6

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	1	0	4

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	139	55	0	0	194
	Female	101	10	0	0	111
	Others	0	0	0	0	0
Diploma	Male	99	0	0	0	99
	Female	64	0	0	0	64
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	46	38	29	38
	Female	29	26	22	31
	Others	0	0	0	0
ST	Male	4	9	10	13
	Female	9	12	5	8
	Others	0	0	0	0
OBC	Male	139	142	134	201
	Female	70	80	69	95
	Others	0	0	0	0
General	Male	4	8	5	10
	Female	14	11	6	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		315	326	280	404

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 05

Number of self-financed Programmes offered by college

Response : 05

Number of new programmes introduced in the college during the last five years

Response : 01

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
404	280	326	315	305

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
183	153	183	183	183

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
105	17	164	155	151

Total number of outgoing / final year students

Response : 592

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	25	20	20	20

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	21	16	16	16

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	21	16	16	16

Total experience of full-time teachers

Response : 5.80

Number of teachers recognized as guides during the last five years

Response : 1

Number of full time teachers worked in the institution during the last 5 years

Response : 14

3.4 Institution

Total number of classrooms and seminar halls

Response : 11

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
29.49	29.87	32.75	43.45	37.58

 Number of computers

Response : 78

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.20

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.083

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution develops various action plans for the effective implementation of the curriculum through which the objectives of the institution are achieved. All the departments prepare the action plan at the beginning of each academic year. Regular review and reporting is made in the general body meeting of the faculty and measures are taken on activity which could not be implemented. The implementation of the curriculum and the academic plan is monitored by the Heads of each department. Reporting to IQAC at the end of the academic year makes the process very systematic. The curriculum delivery is achieved through lectures seminars, group discussion, problem solving, role play, quiz, OHP, Digital Learning and power point presentation. Students are encouraged to take seminars through power point presentation. Special attention is given to the weak students through remedial classes and teacher recruit as mentor of every class.

Action Plan Development for effective implementation

- Academic Calendar
- Planning by IQAC, Academic Council, Department Council and Individual Preparation
- The effective implementation of the curriculum is done in the following sequence of action plans.

Role of Teacher in curriculum development

- Development of Academic Calendar
- Organized remedial Tutorial classes every week.
- Organized Guest faculty lecture.
- Power point presentation seminar.
- Implementation of curriculum.
- Upgrade & uses of ICT facility.
- Give live Practical example in every topic best suitable for understand student any topic

Functioning

- Faculty members are briefed on the Academic Plan of the institution
- Each faculty provided with Faculty Diary
- Semester-wise preparation of Teaching Plan
- Teaching Plan made available for student's reference
- The Principal and Heads of the Department monitor the progress of the syllabus
- Monthly Performance Report (MPR) to the HoD in the prescribed format
- Evaluation by the Academic Audit Team and necessary inputs are given to the respective staff members

Examples of effective implementation of curriculum

- Hands on Training - The Students are made aware of the curriculum through practical experience
- Internship - Projects provide exposure to students
- Industrial Visits / Group Activities - Academic and Industrial Linkage benefits the students
- Curriculum revision - The faculty are encouraged to make proposals for curriculum revision and incorporate necessary changes to improve the hands-on experience for students in the labs.
- Faculty Professional Development Committee - The competence of staff members are enhanced by means of different programs (Awareness Lectures, Seminars and Training Programmers) conducted by Professional Development Committee.
- ICT Facilities and Resource material support from Library (like e- journals, AV facility etc) help in effective implementation of the Curriculum.
- Learning Space as an academic reform in which faculty members are available after the class hours to clear the doubt of students.
- Redemptive Exam & Tutorial - Every department after publishing the monthly test dates through the college website conducts the exam and re-tests. Those who fail are made to attend the tutorial. Every day, one teacher will be assigned to the classroom where the student has to study until he passes the redemptive exam.
- Through visiting faculty and researchers from premier educational institutes

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 **Number of certificate/diploma programs introduced year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 9.4

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	02	02	02

File Description	Document
Any additional information	[View Document](#)
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 20

1.2.1.1 How many new courses are introduced within the last five years

Response: 01

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 37.23

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
120	120	120	120	118

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

S. No.	Core Course		Course	Comes Un
		I Sem.	Community activities	Human V health & en (This Cou Related t Value)
1.	BED			

		II Sem.	Curriculum and Knowledge	Human Va (This Cou Related t Value)
		IV Sem.	Gender, School and Society	Gender (This Cou Related to Gender bas
		IV Sem.	Teaching of Values	Human Va (Enhanced Professiona
2.	BPED	I Sem.	Health Education & Environmental Studies	Environme (This Cou protect Env
		II Sem.	Organization and Administration in Physical Education	Professiona (This Cou increase administrat student)
		III Sem.	Sports Psychology and Sociology	Human Va (Enhanced Professiona
		IV Sem.	Sports Management	Professiona (This Cou increase pr improveme filed)
		1st Year	Environmental Studies	Environme (This Cou protect Env

					Professiona
3.	BCA				(This Cou increase administra student)
		2nd year	Principal Management		

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 5

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 5

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 19.75

1.3.3.1 Number of students undertaking field projects or internships

Response: 96

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website
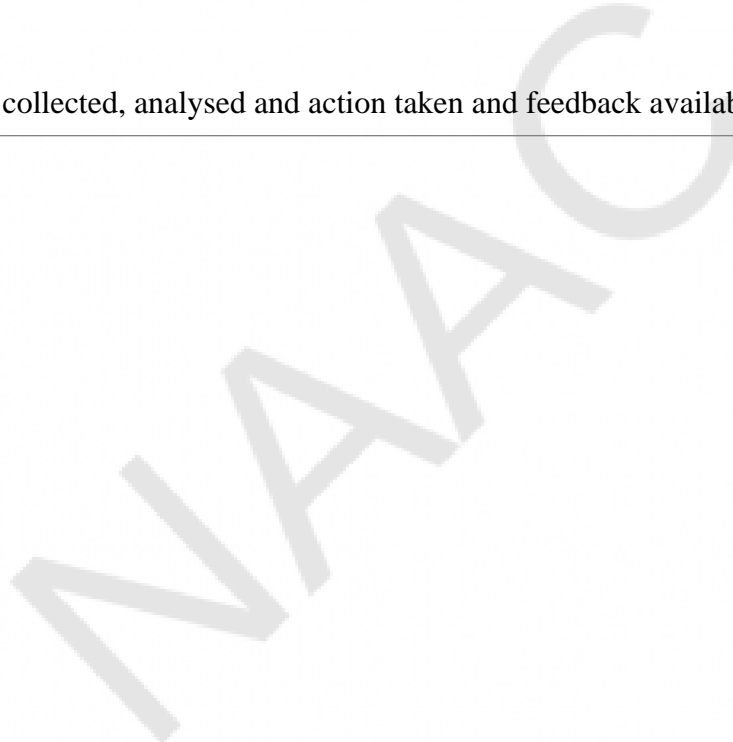
Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 6.02

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
33	12	09	17	29

File Description	Document
Institutional data in prescribed format	[View Document](#)
List of students (other states and countries)	[View Document](#)

2.1.2 Average Enrolment percentage (Average of last five years)

Response: 96.13

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
270	250	291	293	288

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
300	250	300	300	300

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
183	153	183	183	183

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Yes,

The institution Periodic checks the learning level of the student after admission & find out advance and slow learner by help of teacher. He/her student complete their work properly or not, understand any topic easily or not, attention in classroom or not, unit test result good or not, regularly give question answer or not, physical well or not etc.

After finding slow and advance learner student organize special program for advanced & slow learner.

Advanced learners

- The advanced learners are encouraged to pick up project with a faculty mentor student are allowed to use the labs and workshop beyond office hours to carry out their project work.
- On the basis of the test conduct in the collage advanced learners are indentified & given extra study material to them through library.
- Advanced learning is encouraged to their follow students in turn they become confident & also help them to learn more of the subject by referring to reference books.
- In project work involving a team the members are constituted of slow, average & advanced learners this has proved to be very effective since the advanced learner being self motive also motivate other members of team resulting in best performance of the team.
- Advanced learners are motivated to secure university ranks
- They are encouraged to present papers and participate in seminars, inter collegiate competitions, university level competitions, and encouraged to get awards.
- Appreciation prizes are given to the students during college day for their hard achievements especially on proficiency, endowment prizes and for university rank holders.

Slow learners

- Through their performance in the class room as well as unit test the collage identities & collage information of slow learners & weaker section of student slow student are given remedial class by the teachers & their counseling is also given to them by coercer &counseling cell of the collage.
- Remote student for learning by the help of live practical example
- Motivation and support provided by teachers especially for our slow learners like separate counseling give extra time for knowing about their finances and physically problem and try to solve them.
- Expert teachers are arranged on relevant topics for slow learners.
- Use of computer & language laboratory for language student & use seminar organize.
- Give suggestion advance learner to support and study with slow learner and clear their doubt in classroom or house.

2.2.2 Student - Full time teacher ratio

Response: 19.44

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.21

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)

2.3 Teaching- learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teaching learning strategies are focused around experiential/Participative/ independent learning

rendering the whole process as student centric.

Student Centric Strategies

- The Academic Calendar containing a comprehensive plan of all the academic, co-curricular and extracurricular activities is prepared.
- The teaching plan is prepared by individual teachers to cater to the needs of the students.
- The Staff Advisory Committee gives useful suggestions to the Student Council along with monitoring various academic and extra-curricular activities organized by various clubs and societies.
- Use of ICT is encouraged to make the teaching learning process more interesting and enabling.
- Conferences / Seminars /Workshops are organized for the students.
- Students' participation in power point presentations, paper publications and poster presentations make the teaching process student centered.
- Representatives of the Student Council participate in meetings of IQAC, thereby giving them freedom to express their viewpoints.
- Book reviews, debates, quiz, group discussions, screening of movies and documentaries is encouraged.
- Publication of newsletter and magazines is a good platform for the students to develop and express their creative skills and critical thinking.
- Eminent speakers, Interactive public lectures and guest lectures are invited to widen the knowledge of the students.
- Library and College orientation help the students to get familiarized with the facilities available in the College.

Support structure:

The institution provides excellent infrastructural support like Multipurpose Auditorium, Seminar Room, Common Room, Departmental Rooms and Libraries, computers with internet facilities, Virtual Laboratories.

- Staff members participate in Faculty Development Programmes and Refresher courses for up gradation of knowledge.

- The main library is equipped with open educational resources like INFLIBNET – NLIST, ShodhGanga for the benefit of the students. Special facilities are available for meritorious students in terms of issue of extra books and other library resources.
- The departmental library resources too are available for the students.
- Facility of a Book Bank is available for needy students.
- Smart classrooms are available to enhance the scope of e-learning.
- Language lab, multimedia resources, interactive CDs to promote the soft skill in students.
- There are LCD projectors and well equipped laboratories

- LAN network allows file sharing and access to library server.
- Seminar room is available for film screenings, seminar presentations and paper reading.
- Generator for uninterrupted power supply is available in the College.
- CCTV Cameras and intercoms for security and discipline have been installed.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 96

2.3.2.1 Number of teachers using ICT

Response: 24

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 21.13

2.3.3.1 Number of mentors

Response: 23

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

College provides several opportunities to students for promotion of creativity and Innovation scientific temper.

1. Participation in literary, cultural competitions, articles prepared for magazines, skills developed

through add on courses develop creativity in students. Problem solving tasks are given in all subjects to encourage critical skills.

2. Knowledge gained through paper presentation, inter-collegiate competition, attending seminars, and workshops, assignments and association activities nurture critical thinking among the students.

3. The laboratories in the institution help students to gain practical knowledge.

4. Career Guidance and Personality Development programmes and skill based courses are organized to transform the students into life-long learners, innovators and as responsible citizens.

Creativity

1. Many innovative student- Centric activities like the College magazine, College newsletter, departmental newsletter, departmental notice boards, seminars, workshops, exhibitions, competitions like poster making, theme based decorations, painting etc. bring out creativity and originality of the students.

2. Extra-curricular events like Inter-College festivals, Inter-College literary meets, inter ship activities, street plays, and youth festivals provide a platform for students to exhibit hidden talents, leadership and managerial skills. To organise these events on a large scale they are actively involved in advertising and obtaining sponsorships. This enhances their interpersonal and communication skills.

3. Students of NSS, Red Ribbon Club, Women Cell, Community Outreach Cell participates in social outreach programmers inculcating life skills.

4. Per year around 30+ program are organize for developing student creativity.

Innovation

1. Computer science student making a project various filed and gaining knowledge of various problem occurs in there filed and solve study of code and meeting conduct by teacher and generate problem less project live run in market

2. The College nurtures scientific temper among the students by motivating them to undertake projects.

3. Science students collected, identified and prepared herbarium sheets of medicinal plants of Shimla and organised an exhibition of plants in which local Colleges were invited.

4. Project on magico-religious plants was undertaken by science students,relating the properties of plants for the purpose- magic and religion.

5. Students of Science are working on a project where they are assessing the nutritional awareness of the girls.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 18.87

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	4	4	3	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document]
Any additional information	[View Document]

2.4.3 Teaching experience of full time teachers in number of years

Response: 0.23

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	[View Document]

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 5

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	02	01	01

File Description	Document
Institutional data in prescribed format	[View Document]
e-copies of award letters (scanned or soft copy)	[View Document]

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0.95

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Following pattern are used for Continuous Internal Evaluation

- Effective implementation of the evaluation reforms is done both at external and internal level. Staff council meetings are organized examination schedule is formulated for internal evaluation and also mention in academic calendar department wise.
- The schedules for two minor tests are prepared and displayed on the notice boards. After assessing papers are distributed to the students and whenever the performance is not satisfactory, the student is counseled by the faculty academic co-coordinators and the Principal.
- For the internal assessment of students are continuously evaluated on the basis of written test, term paper, seminar presentation, projects, quiz, group discussions, e- reports, assignments, extension work, open book test etc.
- External examination and evaluation is done by the university.
- Teachers perform invigilation duties regularly for internal and external examinations.
- After completing internal examination of all paper evaluated answer sheet given to the student within two day and mention marks there report card.
- Week student give remedial class and join to the re-exam.
- They evaluate answer scripts of examinations and also set question papers for the university examinations.
- The college is one of the examination centers for university examinations.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Yes,

The institution has Mechanism of internal assessment is transparent and robust in terms of frequency and variety. The students are communicated about the schedule for exams, duration and the pattern of examinations which ensure transparency. Utmost confidentiality is maintained by through selling and reaching the question paper to the exam, hall by only dieseling them in presence of the chief superintendent examiner, the completed answer script are packed and taken utmost care in reaching the office.

Revaluation procedure is available. We have well structured examination management system. Transparency and security of evaluation system is ensured. Technology is effectively used in the examination management process.

- The result of the performance of the students in continuous assessment tests is shared with the students during the course of the semester.
- The answer sheets are shown to the students and the papers are discussed and suggestions for improvement are given by the faculty members. Much weight age is given to written tests, presentations, assignments and group discussions towards the development of the students specially in enhancing their academic and communicative skills.
- Orientation programs are organized by the principal, coordinators and the heads of the departments, where parents and students are informed about the evaluative process and examination pattern.
- Besides, through announcements in the assemblies, information on the notice boards and through the class representatives the deadlines for presentations and assignment are communicated to the students.
- Also PTM and PTA meetings are organized from time to time in order to update the stakeholders.
- The end semester 3 hour examination is conducted by Pt. Raviishankar University Raipur. the university has meticulously planned for the smooth conduction of the exam. Regular time table are communicated to both the department and the student, room allocation with appropriate strength is executed ,invigilators are appointed to ensure avoiding of unethical mal practice during examination, booklet issuing, attendance of the student, result publications, certification are thoroughly scrutinized and implemented effectively.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The students are communicated about the schedule for exams, duration and the pattern of examinations which ensure transparency. Utmost confidentiality is maintained by through selling and reaching the question paper to the exam, hall by only dieseling them in presence of the chief superintendent examiner, the completed answer script are packed and taken utmost care in reaching the office.

Revaluation procedure is available. we have well structured examination management system. Transparency and security of evaluation system is ensured. Technology is effectively used in the examination management process.

The answer sheets are shown to the students and the papers are discussed and suggestions for improvement are given by the faculty members. Much weight age is given to written tests, presentations, assignments and group discussions towards the development of the students specially in enhancing their academic and communicative skills.

Orientation programmers are organized by the principal, coordinators and the heads of the departments, where parents and students are informed about the evaluative process and examination pattern.

Besides, through announcements in the assemblies, information on the notice boards and through the class representatives the deadlines for presentations and assignment are communicated to the students.

Date and time of internal test are give to student by the help of academic calendar and notice board. Each paper having limit of duration for completing them also mention in top left of paper. And the end semester/Year 3 hour examination is conducted by **Pt. Raviishankar University Raipur**. After time duration answer sheet taken by teacher and give chief superintendent of examiner

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Yes,

we adheres to academic calendar for CIE the concerned course coordinator/faculty shall decide marks of CIE based on record of students performance in various modes of assessment conducted by course faculty during semester. or year wise. The course faculty shall submit the marks list of CIE before SEE (semester, yearly end examination) & display the same for student information.

- From the academic year 2017-18 there will be every continuous evaluation examinations like (unit test department wise, pre-final exam for semester and yearly student).
- The performance of students at every stage of the CIE shall be announced by the concerned of the date of the particular assessment.
- Question papers:- for being able to conduct achievement testing of the student is an effective manner good .paper shall be used as the principal tools, making it necessary for the questions papers at CIE to:-

1. Cover all sections of the course syllabus uniformly

2. Be unambiguous & free from any errors.
3. Have complete clear instructions to the candidates.

There shall be two types of question to be set by the subject teachers for the question papers of CIE.

1. Multiple choice questions.
2. Comprehensive question.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Yes

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students some of the programs are listed below.

1. Pre-final exam
2. Unit Test
3. Quizzes
4. Tutorial Class Output
5. Remedial Class Output
6. Assignments
7. Projects
8. Seminar
9. Special program

Upload Glossary of notes in Website, seminar, remedial class picture. Progress Card picture.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

One of the important elements of outcome based education (OBE) is establishment & attainment of course outcomes (CO's) & program outcomes (Po's) are designed at program level considering knowledge & skills of the students & should demonstrate its attainment at the completion of course & program our institute efficiently evaluate this outcomes in following manner.

- To collect data then preparation and processing
- To predict the new student who gains admission into the college fall under which group low risk student medium risk student or high risk student outcomes are the abilities the student acquire at the end of the program/course.
- Listed program outcomes & course outcomes by gathering information from different stakeholders.
- Setting a priority of target levels applied statistics & assessment method for attainment of course outcomes to program outcomes.
- The result of co attainment will also be used to evaluate the attainment of program outcome (PO).
- Identity the course outcomes.
- The outcomes of analysis will be used to improve the teaching & learning experience in the particular course.
- There are produced based on the recommends of the program outcomes.
- Each Co's will be mapped to PO (CO – PO) matrix
- The PO will be then mapped to PEO relationship between CO PO & PEO.
- Assessment methods need to be designed in such a way to achieve the PO's
- The teaching learning is important to ensure the student has attained the knowledge required.
- Assessment is also important to access whether the student has attained what is expected out of them.
- This method is evaluating the attainment of course outcomes by using students matrix where the student marks consist of:-

1. Pre-final exam
2. Unit Test
3. Quizzes
4. General Question answer in Theory classroom
5. Tutorial Class
6. Assignments
7. Projects
8. Seminar
9. Special program

2.6.3 Average pass percentage of Students

Response: 98.11

2.6.3.1 Total number of final year students who passed the university examination

Response: 104

2.6.3.2 Total number of final year students who appeared for the examination

Response: 106

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 4

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The Institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge in which some of objective we minded.

1. *Services such as training or high speed internet access*
2. *Facilities networking with professional resources, which include mentor, expert, consultants and advisor.*
3. *Link to higher education resources.*
4. *Promote and facilitate knowledge creation, innovation and entrepreneurship activities.*

Our institution point some area in which incubation & innovation center involve.

1. *Mobile and Information technology*
2. *Internet of things*
3. *E-commerce*
4. *Cyber Security*
5. *Professional and academic development*

Our services provided to –

1. *Some Govt. Organization for their professional development give knowledge for cash less systems, internet uses, email id creation, how to fill up form, cyber security.*
2. *Some Govt. teacher their professional and academic development gives knowledge for cash less systems, internet uses, email id creation, how to fill form, cyber security.*
3. *In parents meting some knowledge also given in this area cash less system, internet uses, email id creation, cyber security.*
4. *Give students also knowledge in various digital India filed like cash less transaction, cyber crime, Mobile application, when fill up various form.*
5. *Given subjective knowledge in various filed by various website links like w3school.com etc.*

Our Woks shall be for the development of start up, in and outside the campus.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	1	0	1	0

File Description	Document
Any additional information	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)
Report of the event	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	[View Document](#)
List of Awardees and Award details	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 2

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 02

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last

five years

Response: 0.23

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	02	07	04	03

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.09

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	7	0

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Various Clubs/committees/societies of the College and a team of committed faculty members engage students in the community programmed. Extension work is carried out under the umbrella of various schemes and programs for which special societies have been formed such as NSS, Community Outreach, Women Cell, Red Ribbon Club, Health Club, Environment Cell and Disaster Management Cell.

- Under the Community Outreach Program two schools have been adopted by the College, Government Middle School. and Government Primary school Visits are planned to these schools on regular basis and a number of activities are planned for the school children.
- Under NSS, Blood donation camps, Tree plantation drives, Medical camps, Health Awareness programmed and Cleanliness drives are conducted in association with various NGOs and hospitals Member.
- Awareness Campaigns and Rallies are conducted by NSS volunteers and other students of the College from time to time on various issues like environment awareness, female feticide, anti-dowry etc. The students go on a silent march holding placards bearing thought-provoking slogans to draw the attention of people towards serious issues engulfing our society.
- Collection Drives are also conducted wherein, clothes, food, shoes and other necessary items which have been collected are distributed to the disadvantaged sections of the society.
- Different workshops and seminars are organized by the women cell, environmental cell, health club, wherein renowned doctors and experts are invited to deliver lectures on issues like women empowerment, legal rights of women, cybercrime, aids awareness, women wellness and other environmental issues.
- Remedial Classes are also undertaken by our students to educate the poor children living in the Village.
- Days of National/International importance are also commemorated with emphasis on Human Values, Patriotism and Social Service like Independence Day, Gandhi Jayanti, Teachers Day, Children's Day, World Yoga Day, World Environment day, Anti-Tobacco Day, World Aids Day, and Hindi Divas etc.
- Every project is taken up with a view to sensitize the girls to the needs of the not-so privileged sections of society to help them develop empathy towards fellow humans. All this helps in achieving the aim of campus community connection, wellbeing of its neighborhood and constructing good citizenship.

3.4.2 Number of awards and recognitions received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 2

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 34.15

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
107	151	106	85	94

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 5

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)
Copies of collaboration	[View Document](#)

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	1

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The College follows a structured policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. New infrastructure is created and existing upgraded to keep pace with changing needs that arise because of academic growth and development.

The management of the College monitors the physical infrastructure and looks into the requirements on a regular basis. All the heads of departments and committees are required to submit their infrastructural requirements by filling up a form prior to the preparation of the budget for the new academic session. These are tabled in the IQAC meetings where they are discussed and added in the Perspective Plan of infrastructural development and maintenance. It is then forwarded to the management for approval. This ensures that the management has sufficient time to acquire and replace some of the out dated facilities/equipment by the beginning of new academic year.

The College structured by the self finance scheme, some fund share also made available from Construction and proper monitoring of infrastructure helps in optimal usage of existing infrastructural facilities.

A few ICT enabled initiatives like Smart Classrooms, Biometric System for student attendance, Wi-Fi enabled campus, Seminar Room equipped with latest Audio-Visual technology etc. have been taken to meet the growing needs of the College in view of the expanding new age programmers and changing pedagogical skills.

Class Rom	Above 1000 Sq. m.	Above 800<1000 Sq. m.	Above 600<8000 S
No. of Rooms	4	3	8	

	Name of Lab	

Laboratories	1. Computer Lab(with 60 computer) 2. Language Lab 3. Psychology lab 4. Science lab 5. Curriculum lab 6. Social Science Lab 7. Mathematics Lab 8. Art & Craft Resources Lab 9. Health and Physical Resource Lab 10. Anatomy ,Physiology & Health education lab 11. Physiotherapy, Athletics care &Rehabilitation Lab 12. Human Performance Lab 13. Sports Psychology Lab	
Total Number	13	

	Equipment	*Total Number*	
	Computer	*78Nos.*	
	Router	*2 Nos.*	
	Hub	*10 Nos.*	
	LCD Projector	*6 Nos.*	
Computer Equipment	*Laptop*	*4 nos.*	

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

The College follows a structured policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. New infrastructure is created and existing upgraded to keep pace with changing needs that arise because of academic growth and development. Year of establishment is 2006 and user rate around 77% per year.

(a) Spots Facilities *(indoor, outdoor, gymnasium, yoga centre etc.)*

The college has 7.24 acres. Outdoor playground facilities with various playing facility like 400 Meter Running track, Basketball Court, Handball Court, Football Ground, Netball Court, Volleyball Court, lawn tennis Court, Badminton Court, Ball Badminton Court, Kho-Kho, Kabaddi , Cricket Playground, archeries filed, Hockey playfield, Baseball Playfield etc.

The college has Multipurpose Auditoriums Hall with varying capacities to accommodate 300 to 400 Hundreds average students in which indoor games perform like table tennis, gymnastic, carom, chase, yoga, weight lifting, aerobic etc.

For health and wealth purpose of student one Gymnasium Center (12 multi station) also available with latest equipment.

(b) Curricular and Co-Curricular Activities

Academic activities are carried out in Multipurpose Auditoriums Hall with varying capacities to accommodate 300 to 400 Hundreds average students. The Multipurpose Auditoriums Hall has wide windows that ensure adequate light and ventilation with one LCD Projectors to facilitate the teaching, presentations, and demonstrations by the teacher and student. In Multipurpose Auditoriums hall also available one big stage there student perform cultural activities like Singing, Dancing etc. with latest audio and video equipments.

There are one more separate and spacious Dance and Music rooms in the College, which facilitate the creative, artistic and aesthetic nurturing of the students. Two rooms in the Marian Block are used for holding Art, Craft and Home Science Exhibitions.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 15.52

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.76	4.76	4.64	8.07	6.07

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The College is connected to Information and Library Network (INFLIBNET) Info Centre, Ahmadabad. The College has the access to N-LIST (National Library and Information Services Infrastructure for Scholarly Content).College also has 10 mbps internet connectivity through BSNL.

Name of the ILMS Software – SOUL 2.0 Limited Edition Software.

Name of automation - Fully

Version - 2.0

in college library also use **inflibnet facilities .**

inflibnet facilities are used by student and teacher with there login.

number of computer ae available with lan connectivity in libraraey student and teacher are sit in library computer and used online facilities of inflibnet and also available various educational site for every department where student access there subjective topic lectures and exteraknowledge.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

1. *Rare Book List & Knowledge resources Book*

S. No.	Name of the book/manuscript	Name of the publisher	Name of the author	Number of copies	Ye
1	The constitution of India	Universal Publishing	Universal law publishing	3	20
2	Dictionary of physical education sports & Excursing science	Friends Publisher (India)	Dananjay sam	3	20
3	Dictionary of Computing	Oxford University Press	Daintith John	3	20
4	Dictionary of education	Oxford University Press	Susan Wallace	3	2015
5	Ancient Yoga and modern science	PH\SPC	TR Anantharaman	3	1996
6	Solid waste management urban village	Invincible publisher	Raj Kumar	3	2017
7	Idea & Opinions	Broadway Books	Albest Einstain	3	2016
8	Woman In Science	Ten Speed Press	Rachel Ignotofsky	3	2016
9	Aadhaar	Westland	Sankar Aiyar	3	2012
10	Land of the seven river a brief history of india geography	Penguin india	Sanjeev aiyer	3	2013
11	Panchatanta	DC Books	Vishnu Sharma	3	2015
12	Woman in Sports	Ten Speed Press	Rachel Ignotofsky	3	2017
13	Compact oxford Reference Dictionary	Oxford Press	Catherine Soanes	1	2001
14	Oxford Advance Learner Dictionary	Oxford Press	Catherine Soanes	1	2000
15	Ask Me Anything	DK Publication	Ashwin Khurana,An dreamills	1	2011
16	Illustrated Oxford Dictionary	DK Publication		1	2011
17	Dictinary of computer	Sahani Publication	Maneet Puri	1	2005
18	Encyclopoedia of edu. & vocational guidance	Ajay verma for commanweath	V.K.Sharma	4	2008
19	Britannica Ready Reference	Encyclopedia Britannica	Britannica Ready	10	2005
20	Encyclopedia Education & Technology	Neelkamal Publication	Ann Kavalchick	02	2006
21	Encyclopedia Education a & Technology	APH Publishing	Dr. Y.K.Singh	03	2014
22	Encyclopedia Phy.. & Tec	APH Publishing	Dr. Kirit B.Vyas	02	2012
23	Encyclopedia of Edu. Psychological	APH Publishing	Dr. S. Sahu	02	2012
24	Encyclopaedia of spoeds and Games	Amit Brothers Publication	Dr. Balbinder Singh	01	201

25	Sports Encyclopedia	Pustak Mahal	Sports Encyclopedia	01	1990
26	Practical Sports and Encyclopaedia	Friends Publication	A.K.Uppal	01	2006
27	Yoga, Games, And Physical Edu. Science	Sports Publication	Dr. Ramesh Chand Pradhan	01	20
28	Yoga, Games, And Physical Edu. Science	Sports Publication	Dr. Ramesh Chand Pradhan	01	20
29	Physical Edu Encyclopaedia	Lachhay Publication	Dr. Amit Arjun Budhhe	01	20
30	Indian Edu. Encyclopaedia	Lachhay Publication	Dr. Rijvan S. Malik	01	20

1. Special Rport

- Effect of Menatal Health on social Behaviour and Adjustment Quality of Players and Non Players (By Sandeep Harnal and Dr. Ajay Karkare-2016)
- Study of effect of Medicine Ball Exercise Training Programmed on Selected Motor Fitness Components and shot put performance of girls(ByRashmi Chandrakant Chavan and Dr. SD Chavan-2009)
- The Impact of Pyramid Training on Selected Neuro-Muscular Co-ordination of Boxers. (Mahadeo T.Ghoderao and Dr. (Mrs.) Vasanthi Kadhivavan-2010)
- Effect of Eight weeks Specific training Programme for the Promotion of Speed endurance strength and 400 Mts. Running Performance of Boys aged 15 to 17 years   (Sanjay Walter and S.D. chavan-2009)
- Big Five and Type A-B among Sports Persons and Non-Spots Person : effect of Child Rearing Practices Socio-Economic status and Sex   (Sunil B. Kadhu and Dr. Y.V. Pandeg-2010)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in lakhs)

Response: 3.6

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.83	0.64	4.97	1.51	8.04

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 51.47

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 263

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Yes, the College has a 65 No. of Computers for the students to use for learning purposes. Wi-Fi access is available throughout the campus for staff as well the students. The College campus is interconnected with LAN. Students and the Faculty can access internet anywhere in the campus through the network for 24hours.All the Departments, Library, Administrative Offices, Laboratories, Seminar Room, Auditorium etc. are connected to the internet by LAN and Wi-Fi facility. The entire campus including College and the entire department is connected to the internet by the Wi-Fi facility.

The College is equipped with legal licensed software. The libraries services like Bar Coding, e-catalogue are computerized through Library software. Total 78 Computers have internet connectivity with protected by Max Secure Internet Security Antivirus.

Every year some of the part of computer equipments are repair and maintained by college and also update antivirus and new technology like 2013 we purchase LCD Projector/AC for Lab, 2014 we purchase BSNL Router for Wi-Fi/Language Lab, 2015 we purchase Smart Board Projector and upgrade License Operating System (Window 7 and Window 10) ,2016 we purchase AC for Computer lab/ additional Modem ,2017 we purchase Jio Wi-Fi System for all Campus and class room etc.

4.3.2 Student - Computer ratio

Response: 6.23

File Description	Document
Student - Computer ratio	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 20-35 MBPS

File Description	Document
Additional information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 55.72

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
9.78	16.90	17.70	30.20	24.55

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

> Yes college has established system and procedure for maintaining and utilizing

of all college facility. As per the necessity, the available amount is allocated and utilized to ensure the up keep and maintenance of the buildings, campus and all the equipment/facilities available in the College. The total financial resources organised by institution itself. All the equipment /instruments of the College are well maintained. The management monitors the infrastructure and academic facilities, regularly. At the beginning of the academic session, and as per the requirement all the departments give a report of maintenance work as well as the equipment/instruments, required by them. The principal and IQAC then look into the allocation of budget to the various departments. Lt Nirmala Devi Education Society carries out the maintenance, repair and renovation work.A team of service providers such as gardener, electrician, plumber, helpers and carpenter provide round the clock service

Every Saturday Conduct a meeting by principal in which all head of department, library head, Supervisor of college and peon join. They give requirement of their department and also mentions what are the equipment are wastage and want to maintenance. According there suggestion to the Principal and IQAC then look into the allocation of budget to the various departments. in some of time also join the president, vice president and class representative also join meeting, principal and IQAC listen there requirement and appropriate action are taken by them for fulfill their requirement.

The Lt Nirmala Devi Education Society looks into:

1. Purchase of equipment/facilities etc.
2. Maintenance of physical facilities and building of new infrastructure.
3. The renewal of the fire safety licence at the stipulated time.
4. Ensuring of cleanliness and maintenance of the landscape , buildings, passages, pathways and grounds, library, computer ,classroom.
5. Maintenance of the electric wiring, appliances, and instruments.
6. Al l the works related to carpentry, plumbing, gardening and overall maintenance.
7. AMC for water purifiers and campus care software.

The maintenance of the College, the facilities and equipment like computing and networking facilities, electric appliances, water purifiers, CCTVs, projectors, smart boards and laboratory equipment is done on a regular basis.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 82.6

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
332	250	287	247	229

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 5.04

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
20	30	10	10	10

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**

      3. **Soft skill development**
      4. **Remedial coaching**
      5. **Language lab**
      6. **Bridge courses**
      7. **Yoga and meditation**
      8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4 Average percentage of student benefitted by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 7.15

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	19	25	28	22

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefitted by Vocational Education and Training (VET) during the last five years

Response: 64.04

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
207	224	207	201	188

File Description	Document
Details of the students benifitted by VET	[View Document]

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 21.36

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	4	33	25	48

File Description	Document
Details of student placement during the last five years	[View Document]

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 44.76

5.2.2.1 Number of outgoing students progressing to higher education

Response: 47

File Description	Document
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 59.05

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	07	13	08	20

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	18	22	23	32

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	
Upload supporting data for the same	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 24

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

03-01-2018 01:42:00

2016-17	2015-16	2014-15	2013-14	2012-13
10	2	6	3	3

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Constitution of the Student Council:

Yes the College provides for the constitution of the Student Council.

All the students are the members of the Student Council. It lays great importance on building leadership qualities in students, and for this purpose students of the College vote for and elect a student.

The elections to the various posts are conducted democratically through the Ballot System. The elections are held at the commencement of the session. The Election Committee asks the students to file their nominations for the various posts. The scrutiny of forms is done as per the criteria which are:

1. At least 60% in the total aggregate
2. A pass in all the subjects.
3. 75% and above attendance.
4. Good conduct.

The Election Committee then finalizes the list of contenders which is put up and a period of three days of canvassing is given to the students. On the fourth day voting is done through secret ballot and results are declared the same day by the Principal of the College.

The nominated posts are for the College magazine ,and notice board.

An Investiture Ceremony is held where all the office bearers take oath to serve the College to the best of their ability.

Activities of the council:

- The Student Council coordinates with the staff to implement and organize the entire year's academic/cultural/extracurricular activities.
- Assists in admission of new students.
- The Council actively engages itself in maintaining discipline.
- Solving student related problems with the help of committee Heads.
- The Departmental Assemblies are also taken care of by the student council.
- They assist in the organization of all Seminars/Workshop/International conferences, which are held regularly.

Representation of Students in Academic and Administrative Bodies

Students are an integral part of all academic, co-curricular and administrative functioning of the College. The students are members of:

- Student Council headed by the Principle and Vice- Principle of the College.
- Anti-ragging Committee has student representatives.
- All the Clubs/Committees/societies/Cells have student Vice-presidents and secretaries.
- Principal and the vice Principal of the College are members of IQAC.
- Alumni meeting also previous student work as a member.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 36.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	39	35	35	31

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Yes, the Alumni Association contribute Significantly to development of the institution through financial and non financial.

Non Financial Support - Last five Year Alumni association perform various non-financial activity like helping for organize Seminar and workshop , those who selected in government job or qualified Net/JRF Exam given Carrier development classes and guideline for new comer student, Give special class for summer vocational training in computer, art craft, yoga, communication skill for college near villages school students. Help and participate in one day health camp and jan-jagrookta rally. When college organizes game state, inter-college, interuniversity state level game alumni are participate as a official and coach, support exam duties as a invillegator.

Financial Support - Last five Year Alumni association given various financial supports like given old book for libraries, given plantation for garden every year around 200, Contribution for poor child in fees or books(study Materials),given medical fees and medically support for poor student. Contribution given for Solar Cell Development.

5.4.2 Alumni contribution during the last five years
<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	02	02	02

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<u>View Document</u>

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

"The vision of the college is "Social change through economic progress and economic progress through educating the youth of the rural area".

We Guarantee an equal education opportunity without regard to gender, marital status, color, religion, national origin or disability, and improve the lives of individuals in a changing & complex global society.

Mission:

The Mission of the college is to provide quality higher education aimed at enhancing the required knowledge and skills and instilling the desired values in the minds of students enabling them to be enterprising and becoming worthy citizen of our country. we inspire students to learn & develop for whole people intellectually, physically & emotionally.

Netaji Subhas College inspires, prepares & empowers student to succeed in a changing world.

Motto: Vidya Dadati Vinayam

Netaji Subhas College is committed to the pursuit of excellence which is reflected in its curricular, co-curricular, and extra-curricular programmes. The programmes are augmented by internships, educational tours, field trips, student/faculty-exchange etc. Parents, teachers, students and other stakeholders contribute through a formal feedback mechanism for curricular enrichment.

Our vision and mission inspires us to provide holistic growth and development opportunities. Moral ethical social and aesthetic values like forbearance, compassion, charity, forgiveness, team spirit, honesty, love, patience etc. are inculcated.

Socially we work towards:

- Preparing young women for their future role as good career women, wives and mothers creating

happy homes.

- Fostering team spirit and encouraging sense of responsibility and self discipline.
- Teaching them to adjust to the changing social milieu while not forgetting the traditional values.
- Sensitizing them to reach out to the marginalized and under privileged.

Spiritually we work towards:

- Leading them to have faith in God, themselves and others.
- Exposing them to values that are eternal and nurturing them to become beacons of light and ambassadors of harmony.
- Women who radiate goodness and touch the lives of others.

Objectives: Netaji Subhas College through its mission and vision focuses on the following:

- To provide a vast number of opportunities to actualize their potential.
- To teach core value of honesty and integrity, love and service to strengthen students: EQ (Emotional quotient), SQ (Spiritual quotient).
- To focus on value based holistic learning by integrating traditional and innovative learning practices.
- To encourage students to have multiple career opportunities to become global citizens.
- To encourage women leaders.
- To motivate the student to be creative and critical thinkers.
- To provide education by making it accessible to all sections of society.
- To sensitize and engage students in issues of gender equality, human rights and ecology in order to make them, socially responsible citizens.

Future Sustenance:

The college has been serving the society at large for the last 13 years providing holistic education, rooted in values and skills. It will continue to strive for the pursuit of knowledge, modify practices and extension activities in accordance with the needs of the society as a whole.

6.1.2 The institution practices decentralization and participative management

Response:

The management of Netaji Subhas College is highly decentralized and democratic in its approach. It has a well-defined quality policy and action plan. The management along with the Principal, IQAC and faculty members plays a vital role in the design and implementation of its quality policy and plans. The structural hierarchy of the college is:

- Central Management - At the top level, the College is run by Lt. Nirmala Devi Educational Society and the members of the governing body. Their role is to formulate the policies and make decisions which are highly democratic and decentralized for the benefit of the college in particular and society in general. The central management provides a road map and general guidelines for quality policy in order to create conducive learning atmosphere in the institute and preserves the ethos of academic and human excellence.
- Local Management - The local management of the College comprises of Manager, Principal, Secretary and the members. Their role is to make sure the smooth implementation of the policies in the College.
- Principal: The Principal of the College has a multi-dimensional role to play. She acts as a bridge between the Central Management and the College. He is Academic, Staff Council and Administrative Head and chairs the meeting regularly, monitors and guides IQAC Team, Staff Council, Academic Coordinator and all other bodies of the institute.
- IQAC Team: IQAC Team is responsible for quality sustenance of the institution. It basically acts as the "Think Tank" of the College. It helps in planning and formulating policies for qualitative sustenance.
- Academic Review Committee: The College has Academic Coordinators for B.Ed, BCA, DCA, PGDCA, B.P.Ed, and Yoga. They meet on regular basis to plan and review the activities to be undertaken for each session. They also provide guidelines to faculty from time to time.

For design, implementation and evaluation of Quality Policy and Plans the college has various societies/clubs and cells

- Managing Baord
- Planning Committee
- Academic Committee
- Administrative Committee
- IQAC Cell
- Grievance Cell for staff
- Grievance cell For Student
- Admission Committee
- Prospectus Committee
- Election Committee
- Time Committee
- Budget Committee
- Staff Committee
- Library Committee
- Parent Teacher Association
- Staff Advisory Committee

- Discipline Committee
- Canteen Committee
- Placement Cell

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes perspective plans and deployment document available in the institute. Plans are prepares in College Calendar in the beginning of the session for the smooth working of the College. Principal conducts regular meetings with the academic review committee, departmental heads, presidents of different societies/committees/ clubs and student council to discuss the policies and plans and their ways of implementation.

AQAR is prepared every year. Regular feedback is taken from the stakeholders using various tools such as questionnaires, SWOC Analysis and oral feedback at meetings and interfaces. In IQAC and management meetings the feedback received is reviewed and necessary interventions are made to meet the standards set by the College.

The institution adopts various modes to monitor and evaluate different policies and plans for effective implementation and improvement regularly. Formal feedback mechanism, various committee meetings are held which monitor and evaluate policies and plans of the institution for effective implementation. Some of them are:

- IQAC meetings are held regularly.
- Regular Staff council meetings are conducted.
- Academic Review Committee monitors academic functioning.
- Student council meetings are held regularly to monitor plans and policies and their effective and successful implementation.
- PTA meetings are organized to invite suggestions.
- Meetings of several committees are held regularly for monitoring and evaluation of the activities.
- Proactive Management and dynamic Principal.
- Feedback from the stakeholders, teaching and non-teaching staff, parents, the Alumnae, etc. are obtained for the sustenance and further quality enhancement.
- Annual inspection by the University is done and inputs are given. This also helps in the qualitative improvements of the institution.
- Meeting with the government bodies also helps the institution to update with the latest trends in Pedagogy.
- SWOC analysis is carried out regularly Institution wise and department wise for further quality enhancement.
- API scores are maintained and upgraded by the faculty members for further quality improvements.
- Through these interactive meetings the management and the Principal acquire valuable inputs which are utilized for effective implementation.

File Description	Document
Strategic Plan and deployment documents on the website	<u>View Document</u>
Link for Additional Information	<u>View Document</u>

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The management of Netaji Subhash college is highly decentralized and democratic in its approach. The management along with the Higher eduction director, Principal, IQAC and faculty members play a vital role in the decision making processes.

Central Management

The College is run by Late Nirmala Devi Memorial Education Commitee Society. Its role is to formulate the policies and make decisions which are highly democratic and decentralized for the benefit of the college in particular and society at large. Management provides a road map and general guidelines for quality policy.

Local Management - The local management of the College comprises of Manager, Principal/Secretary, Bursar and the members. Their role is to assist in the decision making process.

Principal: As the Secretary of the Governing Body, the Principal of the College has a multi-dimensional role to play. She is a bridge between the Management and the College. She heads and guides all the committees/societies /clubs in their decision making processes and monitors implementation

IQAC: IQAC is responsible for quality sustenance of the institution. It acts as the "Think Tank" of the College. It helps in planning and formulating strategies for qualitative growth and enhancement.

Academic Review Committee: Comprises of Academic Coordinators for Computer Department, Physical Department, and Education Department They meet regularly to plan and review the activities.

Committees: Various committees such as Admission, Antiragging, Examination, Grievance redressal, Women cell, Research promotion Cell, Time table, Library and Canteen etc., help in monitoring and facilitating several activities.

Staff council:

All matters pertaining to the college functioning are discussed and deliberated upon in the council

meetings.

Heads of department:

The heads of department hold meetings to discuss the activities of the department. They prepare the workload and monitor the course plans.

Parent teacher Association:

During the annual PTA meetings parents suggestions are solicited

Student council:

College votes and elects a Student Council headed by the Admiral. The Vice Admiral, four ship captains, vice president and secretaries of various societies and clubs and class representatives assist the admiral in the smooth functioning of the college.

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination
A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Screen shots of user interfaces	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Yes various bodies/cells/committee is evident through minutes of meeting and implementation of their resolutions. some of the activity are given below perform successfully by the help various bodies/cells/committee.

- According women student council committee gives a suggestion for availability of sanitary napkin vending machine, college accept there request and purchase sanitary napkin vending machine.
- According Library Council committee and student council committee student suggest for increase time limit of libraries, college accept there request and college libraries time increase before suggestion it is 11:00 am to 4:00pm now 10:00am to 5:00pm. Also in long holiday vocation library open in few day.
- According Staff advisory committee demand a dustbin in every classroom, staffroom and other room this demand is accepted by college and give one dustbin to every room.
- According Library advisory committee give suggestion for printout and Xerox machine is approved and college staff as well as student use photocopy and printout facility with minimum amount.
- According Time Table Committee change the time of PGDCA, DCA class in morning because it is diploma course and some of student working in various area after morning.
- According student feedback report cash less payment facility are coming in college.
- Some of the student suggestion transportation facility also provide by college.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Yes, the institution effective welfare measures taken for retaining eminent faculty (Teaching / non-Teaching Staff) are as follows:

- Faculty members are permitted to pursue higher education and leave is sanctioned during their examination. our institute 6 Teacher pursuing Ph.D.
- Staff is involved in the decision making process.
- Annual Increment in salary is given.
- Faculty Development Programs are organized. .
- Opportunity for Development of leadership qualities among the staff members by assigning headships of committees of the College.
- National conferences are organized in twice in five year.
- The College gives permission for the faculty to take up research, attend seminar, workshops & conferences
- The College also provides advance salary any occasion of teaching and non-teaching staff.
- The College also provides welfare money those who pursuing Ph.D. for research and also provide various help for there research.
- The College always focuses on human and academic excellence by keeping in view the vision and mission of the College.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 70

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	21	5	16	3

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	2	2	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)
Any additional information	[View Document](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 70

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	21	5	16	3

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The College has developed a well-defined formal mechanism for performance appraisal. The performance appraisal of teaching staff is assessed through a teacher evaluation form filled by students at the end of each semester. This Performa evaluates the teacher in various aspects such as Academic Performance, Professional Development, and Involvement in Committees. The feedback taken from students is then statistically analyzed. The score gives the teacher an indication of his/her performance under each parameter and works as a self-improvement tool for him/her. The HOD and Academic Coordinator also make their remarks on this feedback obtained, which is finally evaluated by IQAC and the Principal.

The College has developed a well-defined formal mechanism for performance appraisal For Non-teaching staff. Academic activities, development of Structure of college physical and financially, maintenance of campus, cleanness of campus, time limit of various work like enrollment form, exam form through judge a nonteaching staff performance and give welfare money and memento for best performance.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes Institution conduct internal and external financial audit regulary.The accounts are checked regularly. For this there is a provision for both Internal and External Audit mechanism.

Internal Audit

College accountant prepares income expenditure sheet under the guidance of the principal financial committee of the College every month. This is then sent to the Provincial where it is

checked by the Netaji Subhash College Society's Chartered Accountant. Along with it a stock register is also maintained which has all the information regarding any purchase made in the College and is audited by the management. The budget of independent units like the PTA ,Alumni and Career Oriented Programmes are audited separately.

- Each Department maintains a stock register which includes the records of all kinds of purchases done by the department. The auditing of the stock register of each department is done by the teachers.

External Audit

College has hired the services of a highly proficient Chartered Accountant firm for the external audit of the accounts.

The last audit was done in 2017. There were no major audit objections. Only a few minor objections were raised and they were duly rectified and dropped.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropers during the last five years (not covered in Criterion III)

Response: 5

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropers year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Annual statements of accounts	[View Document](#)
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our Institute has developed an effective system of financial management. There is a sound financial policy to monitor effective and efficient use of financial resources. The Finance Committee of the College, which comprises of Principal, Chated accountant and accountant work actively for the mobilization and use of

financial resources. Major decisions are taken by the Principal.

Funds received from Alumni committee, Students, College self Society are utilized by the College in a decentralized way under the supervision of the purchasing committee. Heads of the department prepare requisitions. The budget is then scrutinized and sanctioned accordingly. The account is then submitted to the Charted Account office with all the related supportive documents. Cross checking of the bills and expenditure is done by the internal and external audit committee.

The institute prepares the report of annual budget under two headings: Income and expenditure.

There is an automated accounting system used in the College. Double entry system is followed to maintain the accounts of the College. The following three types of accounts are created:

- Receipts and Payment Accounts.
- Income and Expenditure Accounts.
- Consolidated Accounts.
- Fee is collected through bank.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes, the College has established an Internal Quality Assurance Cell (IQAC) in 2004 and is fully functional. The College IQAC designs/frames the policies of the College as per under NAAC guidelines. This cell focuses on functioning towards quality enhancement and assertion of quality culture.

IQAC systematizes its work by setting up various committees for effective implementation of quality related drives.

Operational Hierarchy of the College

Central Management ? Loccal Management ? Principal ? IQAC CELL ?HOD OF DEPT.? ELECTED STUDENT

IQAC Cell Having Lot's of Committee for institutional Quality improvement and strategies.

S. No.	IQAC Committee	
1	Academic Review Committee	
2	Admission Committee	
3	Prospectus Committee	
4	Election Committee	

5	Time Table Committee	
6	Budget Committee	
7	Staff Council	
8	Prize Distribution Committee	
9	Purchase Committee	
10	Parent Teacher Association	
11	Staff Advisory Committee	
12	Grievance Redressal Cell	
13	Women welfare Committee	
14	Canteen Committee	
15	Discipline Committee	
16	Anti Ragging Committee	
17	Feedback Committee	
18	Complain committee	
19	Problem solution committee	
20	Internal Quality Assurance Committee	
21	Placement Committee	
22	Library Advisory Committee	
23	Anti Women Harassment Committee	
24	College Common Test Co-ordinator (Internal Tests)	
25	Students Welfare and Discipline Committee	
26	Women Students Welfare Committee	
27	Women Students Counselor Committee	

Two Best Examples

- Our Institute Policy in which those student fail or getting minimum marks of any subject find out and taking remedial class those student if any unit 40% student having poor result then this unit revised by teacher. Applying these strategies our institute result incremental per year and No. of Student are gold medalist in our college.
- Our institution per year No. of Admission is increase by the help of IQAC Suggestion Committee and every year by year development of college is increase new facility are involved and extra care take of student performance. Like Solar Cell, Language Lab, Smart Class With Touch Screen LCD Projector, Wi-Fi in Campus, developed new building, purchase various Game Kit, Field, Canteen develop etc.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Yes, The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

Structure of Teaching-Learning Mechanism College has adopted the following listed methodologies along

with their outcomes:

Methodologies	Outcomes
Management meetings	The management has constituted IQAC,and /societies to strategise and monitor the functioni
Regular IQAC meetings	Formulation of Admission procedures, P Monitoring, Evaluation, Implementation, Con instituting course competition.
Periodic Academic Review Committee meetings are held with Principal, Heads of Department.	Planning and Execution of various activitie curricular and Extracurricular in the College.
Staff Council meetings are held at regular intervals to discuss various issues.	- Teaching-learning activities are promote students is evaluated on various paramet attendance, tests and projects in order to their performance level. - Lesson plans are prepared by the teacher syllabus in an organised way - Adoption of new methodologies in teach - Extension /co-curricular activities are en
Regular meetings of various Committees/Societies/Clubs.	- Collaborations are increased through MO etc. - Planning and Execution of Extension an Outreach activities.

Two major Examples:

- Our Institute in ruler area admitted student coming from hindi medium that's why past of few year result is down specially BCA,DCA courses so this major problem our come by IQAC Cell Committee by purchasing Language Lab and conduct Spoken English Classes Past of three year result is change No. of passing student is increase and easily understand English word.
- Our Institute Policy in which those student fail or getting minimum marks of any subject find out and taking remedial class those student if any unit 40% student having poor result then this unit revised by teacher. applying this strategies our institute result incremental per year and No. of Student are gold medalist in our college.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

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File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

[Various decisions that have been successfully implemented over the last five years:](#)

- Appointment of Academic coordinators for departmental monitoring.
- Student charter has been formulated and adopted.
- Academic audit is conducted.
- Green audit has been done.
- Several MOU's have been signed for student/faculty exchange and interaction.
- Bulk managing system installed.

- Facility of e-library, INFLIBNET to access e-resources.
- Wi-fi enabled campus Organize.
- Regular meetings of PTA.
- Up gradation of departmental resources.
- Staff encouraged writing research papers and formulating projects.
- Departmental e-periodicals and newsletters.
- Teacher student/ exchange programmed.
- Setting up Herbal Garden in the College Campus.
- Skill based value added courses have been introduced.
- Value education and Environment education.
- Health camps for students.
- Career guidance is formulated and adopted.
- Introduction of Dance as major subject.
- Peer teaching methodology
- Heritage club has been formed.
- Alumnae association to be strengthened.
- Organize more Faculty Development Programs.
- Setting up vermin composting unit.
- Eco friendly initiatives.

- Complete ban on burning of biodegradable waste.
- Establishment of book club in department wise.
- Addition of more books and journals in library.
- Up gradation of ICT facility..
- CCTV monitoring and intercoms for college safety.
- Regular visits to NGO's and hospitals by the students through community outreach programmes.
- Separate rooms for teachers in every department.
- Department wise assemblies are organized
- Continuation of stationary shop in College.
- Up gradation of canteen.
- Solar CellOrganize.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
1. Safety and Security
2. Counselling
3. Common Room

Response:

Yes, institution provides various gender sensitive's facilities special for girls and disable person some of the given below

1. separate common room available for girls and boys

2. seprate Tolilet Available for Disable Person

3. Seprate Counseling available for girls and boys like mentor us given lady teacher for girls mostly and gents teacher handle boys.

4. Sainitary Napkin Vending Machine available for girls

5. Time to Time meeting is tobe taken in women cell and negotiate their problem

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 40

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 72

7.1.3.2 Total annual power requirement (in KWH)

Response: 180

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 5

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 5

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Yes College Waste Management Technique are used. Two type waste management technique used above mention Solid waste management and E-waste management .

1. *Solid waste management -* *in solid waste management we use Vermi compose unit.*

Vermi CompostUnit: Vermi composting is the process by which warms are used to convert organic material (Usually Wastes) in to a humus like material known as Vermi compost. The Institute installed vermin compost unit in the campus for the plants in the College. Raw-Material for the unit usually plants leaf which is collected by the nature club members and students. After Some time it is converted into Compost which is used for the plants in College which is more useful Technique for growing plants Effectively.

1. **E-waste management-**

Reuse is the most eco-friendly and cost effective method for e-waste disposal. This method is being practised in the College as far as possible.

- Defective systems are upgraded by replacing the electronic parts. Systems which cannot be used are collected and their final disposal is under process.
- Some old systems have been sold to re-cycling agencies while a few have been stored in safe places within the campus.
- Monitors, keyboards, mouse, and other instruments are reused after repairing and proper care of instruments is taken. The old models are auctioned on periodically.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Yes institute has rain water harvesting structure and utilize proper manner. Due to the Lake of underground water it is important to do a practice for increasing water level. At the time College Have 4 Tube well up to 650 feet but there is also a problem of water in the area as well as Campus. Hence College Installed Two Rain Water Harvesting system to improve ground water level. there is Two Soak Pits Are Provided in both Building (Administrative and Education Department Building) of the Institution. Both Water Harvesting System Has Saved Approx. 214.23 cub meter Rain Water Per Annum.

File Description	Document
Any additional information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**

- **Green landscaping with trees and plants**

Response:

In our institute all type green practices are used above mention.

- **Students, staff using**

1. Bicycle – Our institution in ruler area in which maximum student parents are farmer so they come with Bicycle Girls and Boys Both.
2. Public Transport – Our institution no. of teacher coming from city they come from public transport and No. of student also come with private transport Bus Service from various village.
3. Pedestrian Friendly Roads – Our Institution coming under Abhanpur to Torala Road it's width is 80 Feet and both side of road various plant available, traffic & noise of vehicle Not available ,minimum no. of vehicle run so that pollution is not more than.

- **Plastic free campus**

Our institution is plastic free campus in our college time table one period of per class in a week given to swachta abiyan hour in which student take various stick and plastic polithine, piperment rapper ,useless paper etc. some of the given to vermi compose unit and plastic, piperment rapper give to recycling factories. Also in callege slogan are given for paperless free campus.

- **Paperless office**

Our institution is 50% paperless in which Internal Documents. Share files without that trip to the printer. With [Google Docs](), a free service run through Gmail, work simultaneously with   colleagues on a document or spreadsheet. The more online bill paying you do, the less you'll spend on postage, envelopes and employee time coordinating invoices, checks, and mailings

- **Green landscaping with trees and plants**

- The College has consistently followed the policy of "Go through Environment"- a tree plantation campaign to add to the green cover for the campus. They also collect a variety of flowers and plants.
- The college is surrounded by green trees with colorful flowers. The trees like Neem, Peepal, Gulmohar, etc attract one and all. The plants found in the campus include medicinal plants like Tulsi and Aloe Vera, and also flowering plants like Rose, Mogra, Ratrani and Shevanti. The N.S.S. unit of the college undertakes plantation programmes every year and plants about 1000 trees in the college.

File Description	Document
Any additional information	[View Document]()

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 3.43

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.92	1.29	1.40	0.89	1.28

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendlines Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
Any additional information	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 15

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	3	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 15

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	3	3

File Description	Document
Details of initiatives taken to engage with local community during the last five years	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

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File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 16

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

yes, institution organize national festival and birth anniversaries of the graet Indian pesonalities .

like

1. Swami Vivekananda Birth anniversaries -every year organize in 12 January in which college student and professor give speech about swami Vivekananda life and their work for youth generation and there study ,quality, personality .

2.Netaji Subhash Chandra Bose Birth anniversaries -every year organize in 23 January in which college student and professor give speech about Subhash Chandra Bose life there straggles for freedom india and there study ,quality, personality .

3. Dr. Sarvepalli Radhakrishanan Birth anniversaries - every year organize in 05September as a teacher day in which college student and professor give speech about Dr. sarvepalli Radhakrishnana life there work and also get to gather organize between teacher -student .

4..Mahatma Gandhi Birth anniversaries -every year organize in 2 October in which college student and professor give speech about Mahatma Gandhi life there straggles for freedom india and there study ,quality, personality .

National Festival

1.   Republic Day/Independence Day

2.   Krishna Janmashtami – Organize Dahi Handi Compition

3.   Vasant Panchmi

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The functions of the institution and its academic and administrative units are governed by the principles of participation and transparency. Formulation of development objectives, directives and guidelines with specific plans for implementation by aligning the academic and administrative aspects improves the overall quality of the institutional provisions. Effective leadership by setting values and participative decision-making process is key not only to achieve the vision, mission and goals of the institution but also in building the organizational culture. The formal and informal arrangements in the institution to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its vision. The institution has developed strategies for ensures transparency in financial management of the institution. Financial report shows in our website every year.

Student's pay their fees in bank directly with challan copy provided by institute. There are established procedures and processes for planning and allocation of financial resources which leads to effective & efficient use of Financial resources. The Budget Process which is an inclusive and collaborative process is as follows: Departmental Budget Templates are circulated to collect the Budget Requirements for the forthcoming year. The respective HODs of the departments then submit the

requirements in the Standardized format which are consolidated. The various heads of the budget include the department capital requirements, staff cost based on the manpower plan, student & faculty related expenses, event expenses, research & development, administrative expenses including lab consumables, repairs & maintenance & other infrastructure related expenses, etc. The utilization of the current year approved budget along with the budget projected for the forthcoming year is presented to the Finance Committee after discussions in the Executive Committee. After the approval of the finance committee, it is also approved by the Governing Council.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. **TITLE OF PRACTICE: SOCIAL RESPONSIBILITY**

OBJECTIVES OF PRACTICE

The true worth of education is to produce well integrated individuals who are asset to contemporary society. Netaji Subhas College strongly focuses on encouraging students to participate in social outreach programmes. It is committed to reaching out to the vast underprivileged sections of society and contributing the students' skills and knowledge to their upliftment.

The main objectives of this practice are:

- To increase awareness of community issues.
- To inculcate the spirit of voluntary work.
- To motivate students to be responsible leaders.
- To promote qualities such as team work and empathy.
- To create awareness regarding cross cutting issues in the society.
- Reaching out to the less privileged in the neighbouring areas.
- To Provide Health Test with the Coordination of Hospitals.

THE CONTEXT

The aim of organizing and emphasizing upon such welfare programmes is not only to prepare the young students for their careers, but also to enable them to channelize their knowledge to humane ends. Through such programmes we aim to direct students towards creating a more inclusive and caring society. Netaji Subhas College believes that everything cannot be inculcated exclusively through classroom instruction; practice and reflection are critical. Students will become more aware of the ground realities of life and upon graduating from the College they would be oriented towards benefitting society.

THE PRACTICE

The College initiates voluntary programmes through which student Participate various activities held from the college. The College Calendar is full of activities which inculcate this value of Social Responsibility.

A number of activities are conducted every year ranging from interacting with schools children to celebrate festivals, tree plantation, blood donation, health check camps, cleaning up the campus and cleaning awareness in the village.Many talks and workshops are organized on campus which orient our students towards the spirit of service.

The annual NSS Camp is a special feature of the College social responsibility programme. During this week long program volunteers participate in a campus cleanliness drive, conduct a health check up for the staff and students and assist the College librarians to settle the library before the close of each academic year. In the health camp the peoples of villages are receives suggestions from the doctors related to their health issue and they also provide necessary medicines in free of cost in the camp. The College collaborates with the Govt. Hospital abhanpur to provide the sevices related to Health issue. The Blood Donation camp organized in collaboration with the Hospitals from the Abhanpur, It is most successful blood collection endeavours in the city. The staff and students actively and generously donate their blood.

The Community Outreach is another endeavour of the College to be in touch with the underprivileged children in the neighbourhood of the campus and also beyond Abhanpur. For this the College Visit two govt. School and provide various trainings like Computer, yoga, sports etc. Our students actively guide and teach children of the College helpers through Remedial Classes. Other activities include the collection of books, clothes, shoes and stationery items for donation to the poor and needy.

The Government schools has seen a quantum change with the involvement of our students. From planting trees and hedges as boundary walls to regular activities with the school children in the form of painting competitionsand game.

Netaji Subhas College been conducting a Diwali celebration every year inviting children from the village Belbhata and Atal Aawas colony Abhanpur to celebrate with our students.

The Govt. School Belbhata is also visited regularly by the students and there is active social and cultural interaction between both institutions.

Being the College is situated in Rural Area, we aim at empowering our students in a society where discrimination against women is rampant. Our girls Students are groomed into independent, outspoken individuals who are conscious of their rights. For ensuring that our girls have a better knowledge of personal hygiene and basic gynaecology, guidance is sought from specialists in the field. Emphasis is also placed upon awareness of women's legal rights through street plays, rallies and essay competitions on the issue of Girl Child.

Various activities have been organized for developing a mind-set of concern for the management of disaster in today's fragile eco-system. College Providevarious information in the field of Renewable

Energy Resources, Climate Change, and Deforestation so they are able to give the knowledge in the schools they visit. Students of the college is an active part of the commemoration of World Earth Day and World Science Day, Word Environment Day, Word Yoga Day etc.

EVIDENCE OF SUCCESS

Students have largely benefited from this practice. Students have not only limited themselves to these programmes chalked out by the College but also have taken initiative by working with other community in the villages they also make a group to fulfill various issues and provide knowledge. They have become more responsible towards the society. The College Provide a mechanism to the Studentsthat is 'Helping People Changing Lives' has truly been practiced as generations of students pass out imbued with the spirit of giving back to the society and nation to which they belong.

PROBLEMS AND RESOURCES REQUIRED

Due to lack of funds the visits and interaction with the schools andvillages is limited. Organized transportation facilities and better funding would make our social responsibility more effective and far reaching.

TITLE OF THE PRACTICE: **USE OF RENEWABLE RESOURCES**

Objective:

In response to the increasing stress of global climate change and energy supply and security issues, nations around the globe are developing innovative strategies for changing the way energy is used, Netaji Subhas College much use this implementation in the college.

To Address the Nations challenges of moving towards clean reliable secure and competitive energy supply.

- To develop and implement strategies that will achieve a clean reliable energy supply.
- Ensure alternative sources of energy that are clean, reliable, stable and sustainable.
- Develop Policy objectives of sovereignty, national security and staff sufficiency.
- To create direct and indirect employment opportunities especially in rural and backward area.
- To create public awareness and involve users/ local community along with capacity building in establishing operating and renewable energy projects.

The Context

The aim of developing such resources in the college is to provide harness green and clean renewable energy sources to the college for environment benefits, mitigate global warming / climate change and energy security. The Student of the institute creating awareness about the renewable energy sources as social responsibility. Due to implementation such resources in the college, energy consumption has decrease effectively.

The Practice:

In the institute we operate Solar Power System, Vermicomposting, And water harvesting system for utilization of renewable energy. We are utilizing all these sources in the college for energy management, we also try to make awareness to the villagers in these field.

Solar Power System: As Global Electricity demand issue, College installed solar power system for continues power supply in campus. The solar power system continues to innovate power at lower cost. The Solar Energy power is converted into electricity by Photovoltaic cell system.

The College utilized 5KW Solar Power System for the Campus. Which is Used in the campus for Continues Electricity Supply. The Solar Energy is Consumed by the Street Light and Some of the Computers in the campus.

Water Harvesting System: Due to the Lake of underground water it is important to do a practice for increasing water level. At the time College Have 4 Tube well upto 650 feet but there is also a problem of water in the area as well as Campus. Hence College Installed Two Rain Water Harvesting system to improve ground water level.There is Two Soak Pits Are Provided in both Building (Administrative and Education Department Building) of the Institution. Both Water Harvesting System Has Saved Approx. 214.23 cub meter Rain Water Per Annum.

VermiCompost Unit: Vermicomposting is the process by which warms are used to convert organic material (Usually Wastes) in to a humus like material known as Vermicompost. The Institute installed vermicompost unit in the campus for the plants in the College. Raw-Material for the unit usually plants leaf which is collected by the nature club members and students. After Some time it is converted into Compost which is used for the plants in College which is more useful Technique for growing plants Effectively.

Some Other Practices for the Environment:

Carbon Neutrality:

- The College Campus is a smoke free Campus.
- The Campus has various types of trees and plants which provide fresh air in the campus continuously.
- Solar Power Street Light and Computer is Installed.
- Restricted entry of heavy vehicle in the campus for pollution free campus.

Plantation: Netaji Subhas College very active about its environment and organize lectures about it. Various environment related occasion celebrate at the campus. Various student clubs and unit in the college plant tree sampling in and around the campus during special events and occasions to make greener and carbon neutralized campus.

E-Waste Management:

The Old Computers and Printers are replaced by new one with advance technology. The computer printer and other communication technology equipment's which cannot be used are sold to vendors for recycling,

and some equipment's are used after repairing.

Energy Conservation:

- Copper chocks in tube light are replaced with electronic chocks.
- Energy efficient fans and lights are installed.

Evidence of Success

The impact of the renewable resources of the college is immense. The cost of electricity consumption is decrease due to the utilization of 5 KW solar power system, Ground Water level is increased by the water harvesting system in the college, hence the water level Problem is solved by the system.

The college is very sensitive about its environment, the manure from the vermicompost unit is effectively utilized in the campus plants and trees. Various Clubs and student group give their participation in the activities like Plantation, collect raw material for manure, cleaning of the campus etc. hence their monitoring ability and ability to provide group efforts has developed.

Problem and Resource Required:

The total installation of the college by under the self-finance scheme, hence require more financial assistant to increase the resources.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Vision:

"The vision of the college is "Social change through economic progress and economic progress through educating the youth of the rural area".

We Guarantee an equal education opportunity without regard to gender, marital status, color, religion, national origin or disability, and improve the lives of individuals in a changing & complex global society.

Priority:

The Priority of the college is to provide quality higher education aimed at enhancing the required knowledge and skills and instilling the desired values in the minds of students enabling them to be enterprising and becoming worthy citizen of our country. we inspire students to learn & develop for whole people intellectually, physically & emotionally.

Netaji Subhas College inspires, prepares & empower's student to succeed in a changing world.

Trust:

According our vision and objective to provide high quality education and economic progression of student is achieve by our student that's why they trust our institution .region behind of trust s no. of student are university topper in every year, no. of student are playing national game through college every year, no. of student getting job in government organization per year, various student work in private sector.

"All the Student trust that's why our institution admission ratio increase every year now in every course it is 100%"

Future Sustenance:

The college has been serving the society at large for the last 13 years providing holistic education, rooted in values and skills. It will continue to strive for the pursuit of knowledge, modify practices and extension activities in accordance with the needs of the society as a whole. Being progressive in nature a radical pragmatic teaching-learning process enriched by new technology and methodology will be adopted to produce young enthusiastic and empowered ladies into the society.

5. CONCLUSION

Additional Information :

Priority:

The Priority of the college is to provide quality higher education aimed at enhancing the required knowledge and skills and instilling the desired values in the minds of students enabling them to be enterprising and becoming worthy citizen of our country. we inspire students to learn & develop for whole people intellectually, physically & emotionally.

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Concluding Remarks :

The college has been serving the society at large for the last 13 years providing holistic education, rooted in values and skills. It will continue to strive for the pursuit of knowledge, modify practices and extension activities in accordance with the needs of the society as a whole. Being progressive in nature a radical pragmatic teaching-learning process enriched by new technology and methodology will be adopted to produce young enthusiastic and empowered ladies into the society.